







Carolina Lincoln

1a Scholar's Way London EC1M 6DF

c.lincoln@lse.ac.uk 07777 654321 http://personal.lse.ac.uk/lincolnc

RELEVANT PROFESSIONAL EXPERIENCE



Research Assistant, European Institute, London School of Economics

Oct 2009-

Researcher and interviewer on collaborative trans-European project on diplomatic working group dynamics

Feb 2010

Interviewed policymakers and politicians in English and French

Intern, Office for Democratic Institutions and Human Rights, Warsaw

June 2009-

Placement in the election monitoring unit during Moldovan elections of July 2009

Sept 2009

- Co-ordinated and analysed incoming data from election monitors
- Briefed OSCE diplomats in Vienna on election monitor findings

Conference Organiser and Research Assistant, Université libre de Bruxelles

May 2008-July 2008

Administration and research for international conference 'Free to Fight: Migration and Militarisation among displaced communities

in Europe'

Researcher for Giselle Lacroix, MEP

Sept 2006-

Assisted Mme. Lacroix with European Parliamentary business at her office in Brussels

Sept 2007

- Liaised with French party office in Paris and European partner parties
- Represented her at briefings and meetings
- Provided research support towards committee work on women's rights/gender equality, and human rights

Office Manager, Kurdish Human Rights Project (maternity cover)

May 2005-

Managed the administration of the central office for this Londonbased NGO

Oct 2005

- First point of contact for all enquiries, including international press, policymakers, refugees and researchers
- Proof-read all published materials, including working papers and press releases, and wrote material for the website

Assistant (voluntary), Lebanon programme, Save the Children Fund

June 2004-

Researched and wrote a report summarising responses to SCF work in the region

Sept 2004

Developed briefing material for internal intranet site for SCF staff

EDUCATION

PhD in International Relations, London School of Economics Thesis title: 'Diplomacy by Committee: The OSCE and the Kosovo Crisis' Supervisor: Dr Ruth Figment Proposed Submission Date: June 2010	2007-2010
Postgraduate Certificate in Higher Education, London School of Economics	2008-2010
MSc International Relations (Distinction), University of Leeds Dissertation: 'Faces Behind the Wire: Portrayals of Guantanamo in the British Press' – Distinction Courses include: European Defence and Security Analysis; Contemporary International Security; Politics of Intelligence	2005-2006
BA International History and Politics (First Class), University of Leeds Courses include: European Security, The Politics of Inter-Arab Relations, Europe Uprooted: Refugee Crises and the Modern Nation-State Dissertation: Yemen and Terrorism since 9/11	2002-2005

ADDITIONAL WORK EXPERIENCE

 Graduate Teaching Assistant, European Institute, London School of Economics Teaching and assessing postgraduate students on 'Public Policy Responses to International Migration' Editor of online student learning environment 	Oct 2009- Dec 2009
Graduate Teaching Assistant, Department of International Relations, London School of Economics • Teaching and assessing undergraduates on 'Foreign Policy Analysis I'	Oct 2008- Dec 2009
 Assistant, Council Tax Office, Leeds City Council Processed council action against non-paying residents Analysed response rates following notice of bailiff action 	June 2003- Sept 2003

LANGUAGES AND IT SKILLS

- English and French (bilingual); Italian (good); German (good); Spanish (strong conversational); Kurdish (basic)
- Microsoft Office (Word, Excel, Outlook, Powerpoint); Linux applications;
- SPSS, EndNote, FileMaker, Bristol Online Surveys;
- Website design and management (HTML, CSS, FrontPage, MambelFish)



REFEREES AVAILABLE ON REQUEST