



THE LONDON SCHOOL
OF ECONOMICS AND
POLITICAL SCIENCE ■

Student Advice and Engagement Team / Student
Services Centre

Student Route Application Guide – Inside the UK

November 2024

Student Route application inside the UK

This guide is divided into two sections:

- **Section 1 – Completing the online Student route application form in the UK**
- **Section 2 – What happens next?**

Key points of the application process:

- You can apply for your visa via standard service (for a decision within 8 weeks of submitting biometrics), priority (for a decision within 5 working days of submitting biometrics) and super priority (for a decision the next working day after the biometric appointment). There is also a VIP Service for which you should receive a decision on your application within 24 hours of providing biometrics.
- You can only apply up to a maximum of three months in advance of your course start date on your CAS for new programmes at LSE.
- You can scan and upload your supporting documents.
- All applicants applying in the UK can use the [UK Immigration: ID Check app](#) if you have a biometric passport. However, some applicants may still be required to attend a biometrics appointment and you should be issued with a digital status/eVisa. You may find the rest of this guide helps you complete the questions.

If you are able to use the UK Immigration: ID check app, please refer to the following guide here: [ID Check App Guide](#)

- You will either go to a [UKVCAS](#) centre to provide your biometric information or may be invited to use the UK Immigration: ID Check app if your biometrics can be reused. These are no longer at Post Offices but are based in [libraries around the UK](#).
- There will be user pay services, but you shouldn't need to pay to have your documents checked for you at the appointment – the Student Advice and Engagement team are trained specialists in the Student immigration rules and can answer any questions you have for free before you apply.
- If you need to attend an in-person biometrics appointment, your passport will be returned to you once you have provided your biometric information. **You cannot travel outside the UK when your Student visa application is in progress because you may not be able to re-enter the UK on a Student visa and your application may be cancelled.**
- More information on applying in the UK can be found on the following web page: <https://www.ukcisa.org.uk/Information-Advice/Visas-and-Immigration/Making-a-Student-route-application-in-the-UK>

Section 1: Completing the online Student visa application form in the UK

The form is designed based on the answers you provide to questions, so we have not been able to cover every eventuality. If you do not answer mandatory questions, you cannot progress through the form, so we suggest waiting until you are ready to apply to start your application. If you do have any queries and they are not answered in this guide, please contact us.

1. Start

- Go to <https://www.gov.uk/student-visa/extend-your-visa>. Once you've read the information on that page, you will need to click the 'Start now' link:

Apply

You must apply online.

As part of your application you'll need to prove your identity. How you do this depends on where you're from and the type of passport or resident permit you have.

You'll either:

- use the 'UK Immigration: ID Check' app to scan your identity document - you'll also create or sign in to your UK Visas and Immigration (UKVI) account
- give your fingerprints and a photograph (biometric information) at a UK Visa and Citizenship Application Services (UKVCAS) service point - this is to get a biometric residence permit

You'll be told what you need to do when you apply.

Start now >

- Read all the information on this page and if you are happy to progress choose:

Start now >

- You will then be asked Where are you planning to live? to which you should choose 'England, Scotland, Wales or Northern Ireland'

Where are you planning to live?

☐ England, Scotland, Wales or Northern Ireland

☐ Jersey, Guernsey or the Isle of Man

[Continue](#)

Choose 'No' for the following question:

Are you intending to live in one of the Crown Dependencies of the United Kingdom?

The Crown Dependencies are Jersey, Guernsey and the Isle of Man

☐ Yes ☐ No

[Continue](#)

- You will then be asked the following question:

Do you have a current EU, EEA or Swiss passport?

The EEA includes the EU countries and Iceland, Liechtenstein and Norway

☐ Yes ☐ No

[Continue](#)

EU/EEA/Swiss nationals with a biometric passport should choose 'Yes' and will be directed to use the UK Immigration: ID Check app. Using this app means you will not need to attend a visa application centre. It will also be recognised that you are a 'low-risk' national. If you are a dual-national, you should ensure that you are using the correct passport for the nationality stated on your CAS.

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All other nationalities should choose 'No'.

- The next screens will ask you further questions regarding your current visa status in the UK and whether you have Biometric Residence Permit (BRP) and whether the your name on your BRP is the same as on your passport.
- At this stage, you will be able to check whether you can use the UK Immigration: ID check app – if this is the case please refer to **our guide**. This guide will focus on making an application inside the UK without using the app. For the purpose of this guide, we have selected either the option 'I do not have a phone that can use the app or 'I am applying in the UK and I cannot receive my decision letter by email'
- After choosing this option, it will be confirmed that you cannot use the app and will have to attend an appointment at a UKVCAS centre.
- ***The next screen provides important information, including the cost of an application. Make sure you read this in full before moving on in the form by choosing***

Apply now

- **Confirm you are in the UK.** You can only complete the in-country form if you are in the UK.
- **Other Home Office applications:** if you have an application with the Home Office in progress and you have not received a decision choose 'Yes' and get [advice from SAET](#) before submitting your application, otherwise choose 'No'.
- **Your email and password.** You must provide a secure email address for an account that you check regularly. Use a password that you will be able to remember because you will need this to log back in to your application. After providing these details, you will receive an email from noreply@visas-immigration.service.gov.uk with a link that you can use to sign back into your application in future. If you do not receive this email, check your junk folder. ***Keep the email so that you can easily re-access your application.***
- **Registration email address:** You will need to say who the email address belongs to.
- **Immigration adviser:** If you are filling the form in yourself, select 'No'. You should only select 'Yes' if you are applying using an external immigration adviser such as an immigration solicitor. SAET are not external immigration advisers in this sense.
- You will then need to confirm that the details you have provided are correct before progressing on to the application.

2: Application

Applicant(s)

Once the questions for the main applicant have been completed, you will be able to add additional applicants to this application, such as a family member or dependant

Student

The applicant

Not started

Answer questions about this applicant

The first part of the form is about you.

If you are applying with dependants, you can add their details once you have completed your information. This guidance will focus on a student applying for a Student visa alone. If you are applying with dependants and have questions, please [contact our team](#) for advice.

Your Name

- Enter your name as shown in your passport. If your CAS does not reflect the same information as on your passport, you must get it updated.
- If you only have one name (you do not have both a given name and a family name, choose 'I do not have both a given name and a family name'. You will be able to provide your name (s) there.
- If you have middle names or a suffix to your name, you should include this in 'Given name' section. If you have a patronymic name you should also include it in this section.
- If you are officially known by another name, you can declare that on the next page. You may need to provide evidence of both names as part of your application.

Applicant Contact Details

- You have to confirm that you can be contacted on the email address you used at the beginning of the application form;
- You must enter your UK telephone number and your current UK correspondence address. You must ensure that you are able to receive important post securely at the address you provide. Immigration related documents are time sensitive so you will need to check your mail (both regular mail and signed for mail) frequently after applying for your visa. You will be asked to confirm whether you live at your correspondence address. If you live there, you will be asked when you started living there and whether you own or rent the property.
- If you live at a different address, you will need to confirm your living address and when you started living there / whether you own or rent it. If you have any concerns about accessing post at your address or you are moving, please [contact SAET](#) for more advice.

Your Gender and Relationship Status

- State your gender and relationship status accurately. Civil partnerships in the UK now refer to both same-sex and mixed-sex relationships. There is a [Home Office list](#) of recognised international civil partnerships.

Your nationality, date and country of birth

- Enter the details as shown in your passport.
- If you hold more than one nationality, you must declare that within this section.

Country of nationality

If you have previous or additional nationalities, you will be able to add these later in the application.

Country of birth

Place of birth

Enter your place of birth (for example, the city or province), as shown on your passport or travel document.

Date of birth

Enter date in the format DD MM YYYY

Day Month Year

Your passport may state the city or region where you were born, or it may only state the country of birth. You must input the same place stated in your passport.

Your Passport

You must have a valid passport in order to apply for a visa. After selecting 'Yes' you will need to input the relevant details as shown on your passport. If you do not have a valid passport or your passport is likely to expire during the process, please [contact SAET](#) for advice before applying. You will need to tick the box to confirm you can produce your passport.

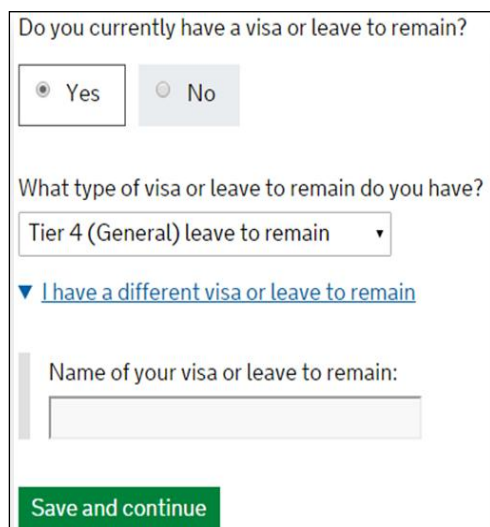
Your Identity Card

If you have a valid national identity card, you will need to provide details here.

Your other nationalities

You must declare any other nationalities you currently hold or have held in the past, including British citizenship. Failure to declare this information could be viewed as deception, which could lead to a 10-year ban on applications.

Your current UK immigration status



- You should apply for your new visa before your current visa expires. If your current visa is still valid choose 'Yes'.
- Choose your current visa type from the drop-down list. If you currently have a Tier 4/Student visa, choose '**Tier 4 (General) leave to remain**'. There is only currently the option for Tier 4/Student visa holders even if you applied for your last visa overseas, or you were issued with a **Student Route visa** as there is an error with the form. The form has not been updated to show the new names e.g. Skilled Worker.
- If you cannot see your current visa type on the drop-down list, click on the blue text '**I have a different visa or leave to remain**' and then type the name of your visa type in the text box. Even if you declare this other visa, it doesn't mean you can apply for a Student visa in the UK.

If you do not currently hold a Tier 4/Student visa, you must check the relevant guide to applying for a Student visa to check if you are able to switch to a Student visa within the UK. The form allows you to input different visa types but does not confirm if you can switch to a Student visa and you may be at risk of refusal. Double-check with us to avoid this risk.

YOU CANNOT APPLY FOR YOUR STUDENT VISA IN THE UK IF YOU ARE HERE AS A STANDARD VISITOR. [CONTACT SAET FOR ADVICE ON YOUR OPTIONS](#) BECAUSE YOU MAY BE REFUSED AND YOU WILL NOT BE ABLE TO ENROL FOR TEACHING.

Your Current Visa or Leave to Remain

- Write the start and expiry dates of your current visa accurately in this section.
- If you do not have a valid visa, you must [contact us](#) for advice. The form does not recognise if your visas has expired or inform you of the consequences of applying with an expired visa. However, you will be an overstayer and there are consequences to this. [Contact us immediately for advice.](#)

Revocation, Cancellation or Curtailment

If any UK visa that you previously held was revoked, cancelled or curtailed, you must declare it here. You should have received a curtailment notification from the Home Office via email if your visa was curtailed. If you previously held a Tier 4/Student visa, it could have been curtailed if you interrupted your studies, deferred your exams or completed a course early. [Contact us](#) for advice about this question if required.

Time in the UK

Time in the UK

Service Update

There is planned maintenance of the Immigration Health Surcharge (IHS) site on Wednesday 15 March from 03:00 GMT until 08:00 GMT. You will not be able to complete your application during this time.

How long have you lived in the UK?

Year(s) Month(s)

You will need to give an exact amount of time that you have been living in the UK as this will be used to calculate whether you have breached the cap in degree level studies (Undergraduates only) or are exempt from showing financial requirements.

This will be time you have spent in the UK on a residence permit and not on tourist permission.

Your Parents' Details

You'll need to provide details of your parents in this section, including information about their nationality.

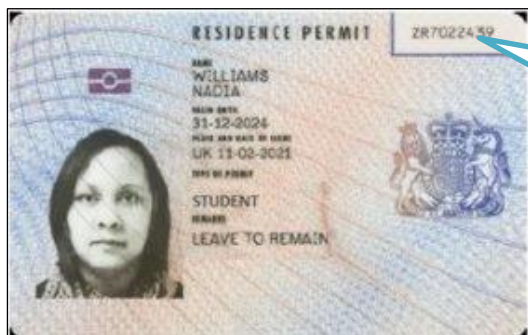
If you don't have your parents' details (e.g. because you do not know your parents), please click on the heading '**What if I do not have my parents' details?**' You'll then be able to tick a box to confirm that. **Please do not do this if you have parents but do not have their details with you at that time, you'll need to ask your parents for the details before continuing with the form.**

You will be asked to confirm why you do not have your parents' details.

If you only have one parent, you should enter the details of that parent only and tick the box confirming that you only have the details of one parent.

Biometric Residence Permit (BRP)

You have a BRP if your visa is in the form of a plastic card (not in your passport) which looks like this:



This is the BRP number. Please note that this will only be valid until 31 December 2024 at the latest.

If you have a BRP choose 'Yes' and enter the number.

If your current visa is a BRP but it has been lost or stolen, you can select the second option **'No, I had a biometric residence permit for my most recent leave, but I do not have it now'**. You may need to explain why you do not have your BRP because you should have reported it to the Home Office and Police immediately if it was lost/stolen. If you do not have a BRP because your current visa is in the form of a vignette (sticker) in your passport, choose the third option **'No, I did not have a biometric residence permit for my most recent leave'**.

If a previous visa was in the form of a BRP but your current visa is a vignette in your passport, you should still choose the third option because this question is about your current visa.

Your National Insurance number

What is your current National Insurance number?

Example QQ 12 34 56 C

[+ Add another National Insurance number?](#)

☐ I do not have a National Insurance number, or I have a temporary one

You will only have a National Insurance number (NINo) if you have undertaken paid employment in the UK. You would not be given a NINo automatically; you would have been required to have applied for one so you should know if you have one or not.

If you have a NINo, you must provide it. If you do not have a NINo, you can tick the box to confirm that.

Driving Licence

You will need to confirm if you have a UK driving licence. Select 'Yes' if you have a full or provisional UK driving licence.

World Travel History

You will need to confirm whether you have been to any countries other than the UK, USA, Canada, Switzerland, New Zealand, Australia, or those in the EEA within the last 10 years.

Answer 'Yes' or 'No'

If you answer 'Yes' you will need to input details of each trip in the next screen of the application form. You will need to include the country you visited and the dates and purpose of the trip.

You should input these dates as accurately as possible.

Previous evidence of English Language ability

The next section of the form asks you to demonstrate how you meet the English language requirement for a Student visa. You can meet this requirement in a variety of ways and therefore the questions you see on the application form will depend upon your circumstances and the answers you give.

The first screen asks whether you have ever previously provided evidence of your English Language for a visa application e.g., if you previously applied for a Tier 4/Student visa.

Have you provided evidence of your English language ability in a previous application?

Service Update

There is planned maintenance of the Immigration Health Surcharge (IHS) site on Wednesday 15 March from 03:00 GMT until 08:00 GMT. You will not be able to complete your application during this time.

You must have been granted a visa or permission to stay after meeting the language requirement at level B1 or above. For example:

- scored level B1, B2, C1 or C2 on an [approved English language test](#) which assessed your reading, writing, speaking and listening skills
- have a degree which was taught in English
- have an English GCSE, A level or Scottish National 4 or 5, Higher, or Advanced Higher qualification
- if you were a student, your sponsor confirmed on your CAS that you met the required level

☒ Yes

☐ No

Save and continue

Cancel

Student Route application inside the UK

If you select 'Yes' you will proceed to the next section of the application form. If you select 'No' you will be asked the next question about your English Language ability.

MOST PEOPLE WILL BE ABLE TO SELECT YES GIVEN YOU NEED TO HAVE MET THE ENGLISH LANGUAGE REQUIREMENTS FOR YOUR PREVIOUS VISA.

You should select 'Yes' to the question which reflects your circumstances. Most students will either have provided evidence of English Language in a previous application or will have had their English Language assessed by LSE.

THE OPTIONS YOU WILL BE PROVIDED WITH DEPEND ON YOUR PERSONAL CIRCUMSTANCES. YOU WILL NOT SEE ALL OF THE FOLLOWING SCREENS.

If you met the English language condition at a school, you can choose 'Yes' for the next option. Your CAS will confirm how LSE assessed your English language.

English qualification from a UK school

Service Update

There is planned maintenance of the Immigration Health Surcharge (IHS) site on Wednesday 15 March from 03:00 GMT until 08:00 GMT. You will not be able to complete your application during this time.

Do you have an English language or literature qualification from a UK school?

This must be from a school you attended when you were under 18. You will need to provide your exam certificate.

You can use a GCSE, A level, National 4 or 5, Higher, or Advanced Higher qualification.

☐ Yes ☐ No

Save and continue

English language assessment

Service Update

There is planned maintenance of the Immigration Health Surcharge (IHS) site on Wednesday 15 March from 03:00 GMT until 08:00 GMT. You will not be able to complete your application during this time.

If you are studying at a Higher Education Provider, have they assessed that you meet the English language requirement, or that you are a 'gifted student'?

You can find this information on your Confirmation of Acceptance of Studies (CAS) statement, if you have one.

☐

Yes

☐

No

Save and continue

LSE is a Higher Education Provider with a Track Record of Compliance. You can **choose 'Yes'** for this option if your CAS states we have assessed your English Language. We do not assess people as 'gifted students'.

Problems with immigration to the UK

Immigration history

Service Update

There is planned maintenance of the Immigration Health Surcharge (IHS) site on Wednesday 15 March from 03:00 GMT until 08:00 GMT. You will not be able to complete your application during this time.

For either the UK or any other country, have you ever been:

- Refused a visa
- Refused entry at the border
- Refused permission to stay or remain
- Refused asylum
- Deported
- Removed
- Required to leave
- Excluded or banned from entry

☐

Yes

☒

No

Breach of UK immigration law

Service Update

There is planned maintenance of the Immigration Health Surcharge (IHS) site on Wednesday 15 March from 03:00 GMT until 08:00 GMT. You will not be able to complete your application during this time.

Have you ever:

- entered the UK illegally
- remained in the UK beyond the validity of your visa or permission to stay
- breached the conditions of your leave, for example, worked without permission or received public funds when you did not have permission
- given false information when applying for a visa, leave to enter, or leave to remain
- breached UK immigration law in any other way

☐

Yes

☒

No

You must declare if you have had any issues with immigration to the UK. These details are checked so failure to declare this information could lead to a refusal and a potential ban on visa applications to the UK. When the form asks if you were required to leave the UK, this does not mean because your visa has expired, it means you have been given a departure notice by the Home Office.

You must declare if you have ever breached UK immigration law. These details are checked so failure to declare this information could lead to a refusal and a potential ban on visa applications to the UK. If you answer 'Yes' to this question, you will be asked to give further details about the breach on the next screen.

Medical Treatment in the UK

Have you ever been given medical treatment in the UK?

For example, if you visited a doctor, clinic or hospital, this counts as having medical treatment

☒

Yes

☐

No

Were you told that you had to pay the hospital, clinic or doctor's surgery for your medical treatment?

This does not include the Immigration Health Surcharge

☐

Yes

☒

No

You will be asked to declare if you have ever received medical treatment in the UK. If you select 'Yes' you will be asked whether you were told you needed to pay for it and then for further details about the treatment you received on the next screen.

Public Funds

You will be asked to confirm whether you have ever received public funds (money) in the UK.

If you currently have a Tier 4/Student visa, 'no recourse to public funds' means that you are not eligible to claim financial benefits in the UK such as a jobseeker's allowance. Check this list for a definition of public funds: <http://www.ukcisa.org.uk/Information--Advice/Fees-and-Money/Welfare-Benefits>. If you have claimed public benefits, [contact us](#) for advice because you may not be eligible to apply for a Student visa.

Local Authority Care

You will be asked to confirm whether you are living in Local Authority Care in the application form, [contact us](#) if you are unsure whether this applies to you.

Convictions and Other Penalties

In this section you must declare if you have any of the listed convictions or penalties. If your answer is 'Yes', you may wish to contact us for advice before proceeding with your application.

Other History

You will be asked if you have ever been involved in war crimes, terrorist activities and terrorist organisations or have terrorist views or whether you have even been a member of an extremist organisation or expressed extremist views. You will also need to confirm whether you are a person of good character. You must answer honestly. If your answer to any of these questions is 'Yes', you may wish to contact us for advice before proceeding with your application.

Employment History

You will need to confirm whether you have ever worked in any of the organisations below:

Have you ever worked for any of the following types of organisation? Include information for any paid or unpaid work. Select all that apply.	
<input type="checkbox"/>	Armed Forces (career)
<input type="checkbox"/>	Armed Forces (compulsory national or military service)
<input type="checkbox"/>	Government (including Public or Civil Administration and non-military compulsory national service)
<input type="checkbox"/>	Intelligence services
<input type="checkbox"/>	Security organisations (including police and private security services)
<input type="checkbox"/>	Media organisations
<input type="checkbox"/>	Judiciary (including work as a judge or magistrate)
<input type="checkbox"/>	I have not worked in any of the jobs listed above

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You should select any of the organisations that you have worked for and provide further details underneath. If you have not worked in any of the organisations, you should select '**I have not worked in any of the jobs listed above**'

Sponsor Licence Number and Address

Complete the information as shown on the next page.

This information is on your Confirmation of Acceptance for Studies (CAS) statement, or contact your sponsor to get their licence number.

What is your sponsor licence number?

Sponsor's address

Town/City

Postcode

You should write the School's full name in here; London School of Economics and Political Science.

Place of Study

You need to choose '**Higher education institution with a track record of compliance**'

Primary Site of Study

You will be given the address you gave for the sponsor's address. LSE only has this campus so choose 'Yes'.

UCAS Details

Did you apply for your course through UCAS?

☒ Yes ☐ No

What is your UCAS personal identification number?

If you are doing a Bachelor's degree at LSE, you will have applied through UCAS. Choose 'Yes' and enter your UCAS ID number. If you are not doing a Bachelor's degree (eg. if you are doing a Masters, a PhD or General Course), choose 'No'.

Academic Technology Approval Scheme (ATAS)

In most cases the answer will be 'No' because there are only a few PhD courses at LSE which require ATAS. If you are unsure, check your CAS because it should confirm whether

Student Route application inside the UK

ATAS is required. If you have been informed that ATAS is required, you will need to obtain ATAS clearance before applying for your visa because you must enter your ATAS number in this section if it is required.

Current or Past Official Financial Sponsor

Are you currently receiving money from an official financial sponsor - or have you received money from an official financial sponsor in the past 12 months?

☒ Yes ☐ No

▼ [What is an official financial sponsor?](#)

Examples of an official financial sponsor include the UK Government or your home government, a university, or an international company or organisation. Examples of support may include a scholarship, internship, fellowship or training programme.

If you are/were fully funded (for course fees and living costs) by a government or international scholarship agency within the last 12 months, you will need to provide an official letter from them which shows that they have no objection to your applying for this visa extension. Your visa application could be refused if you fail to provide a letter. **This does not apply to LSE scholarships because LSE is a university and not a government or international scholarship agency.**

Future Official Financial Sponsor

Will you be receiving money from an official financial sponsor for your continuing studies?

☒ Yes ☐ No

▶ [What is an official financial sponsor?](#)

If you are being wholly sponsored by an official financial sponsor how will you prove it covers you and your dependants?

☒ My Student sponsor has confirmed this information on my CAS

☐ Letter of official financial sponsorship

☐ I am not being wholly sponsored

If will receive funding from LSE, it should be shown on your CAS. Check the information on your CAS carefully; the funding amount for the first/current academic year may be shown as an overpayment of fees. If LSE funding is shown on the CAS, you can choose the option '**My Student sponsor has confirmed this information on my CAS**'. Contact the team who issued your CAS if any information is missing.

If you will receive funding from an external organisation, it cannot be shown on the CAS so you should ensure that you have your scholarship letter and an official translation if it is not in English).

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If you are not being wholly sponsored (full tuition fee and living costs) you must choose the final option.

Course Information

The information here should be the same as on your CAS. Check the answers you provide match the information on your CAS.

Your CAS will state NQF/SQF levels. You need to choose the following equivalent:

RQF6 = NQF 6 (Undergraduate or General Course)

RQF7 = NQF 7 (Postgraduate Diploma or MSc)

RQF8 = NQF 8 (Postgraduate Research degree e.g. PhD)

SQF levels relate to Scottish qualifications and are therefore not relevant.

Course information

Name of sponsor institution (school/college/university)

Course name

Qualification you will get

This is the level of the qualification you will receive at the end of your course.
If you are unsure about the level of your qualification, [find out what qualification levels mean here](#) or ask your sponsor institution.

Are you going to be a student union sabbatical officer?

► [What is a student union sabbatical officer?](#)

☐ Yes ☒ No

If you are studying, select 'No' for the question '**Are you applying to be a Student Union Sabbatical Officer?**'

Course dates

Provide the sponsorship start and end dates as shown on your CAS.

- If you are applying for a new programme at LSE, you cannot apply more than three months in advance, **plus**, there must be no more than 28 days between the expiry date of your current visa and the start date of your new programme;
- If you are extending your visa to continue the same programme, you can apply at any time although the UKVI prefer you to wait until three months before the expiry date of your current visa.

Accommodation Payments

Have you or your parent(s)/legal guardian(s) already paid any money to your sponsor for accommodation?

This is only money paid to your sponsor. For example, this does not include money paid to a private landlord or housing organisation.

☒ Yes ☐ No

How much has been paid?

How can you prove this amount has been paid?

☐ My sponsor has confirmed this information on my CAS

☐ Receipts

You should only answer 'Yes' if you have made payments for LSE/University of London owned accommodation up to a maximum of £1334 (after 2 January 2025 you can show up to a maximum of £1485). If you have paid more than £1334 (after 2 January 2025 you can show up to a maximum of £1485), the additional amount will not be considered in your visa application.

If you are staying in private accommodation or in halls not owned by LSE (such as Urbanest) you must answer 'No', because that payment cannot be used as evidence of funds for visa purposes.

Course Fees

Course fees

What are your course fees for your first year?

If your course is shorter than 12 months, state the total course fee. This information is on your Confirmation of Acceptance for Studies (CAS) statement. Alternatively, you can contact your sponsor for this information.

£

Have you or your parent(s) or legal guardian(s) already paid any of your course fees?

Please select No if your course does not have a fee.

☒ Yes ☐ No

How much has been paid?

£

How can you prove this amount has been paid?

☐ My sponsor has confirmed this information on my CAS

☐ Receipts

Check your CAS. The course fees for the first (if you are starting a new course) or the current (if you are continuing the same course) year should be stated on the CAS. Course fee

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payments which have cleared in LSE's account should also be shown on your CAS. Contact the team who issued your CAS if any fee payments are missing.

If you or your parent(s) have paid any of your fees you should select 'Yes' to this question, confirm the amount that has been paid and select that it has been confirmed on your CAS.

If you are applying for a visa in order to re-sit exams, your course fee may be zero, in which case you should write '0' for the amount and choose 'No' for payments made

Student Loan

Student Loan

You must show that you have enough money to cover your course fees and living costs. [Read the guidance](#) to find out how much money you need to show and what documents you can use as evidence.

Are any of the maintenance funds required for this application in the form of a student loan?

☐ Yes ☐ No

[Save and continue](#)

- If you are using a student loan to fund your studies, you must declare this here. Not all types of loans can be used as evidence, so it's vitally important that you check both the UKVI's guidance and LSE's guidance to know if you can use your loan as evidence of your maintenance funds.
- If you have already held a UK visa for 12 months or more on the date you submit and pay for your visa application online, you do not need to prepare or provide evidence of finances, as you automatically meet this requirement (unless you have been outside the UK for 3 months or more during the 12 month period).
- The UKVI has provided guidance on financial evidence for students and you can access this below:
- <https://www.gov.uk/guidance/financial-evidence-for-student-and-child-student-route-applicants>

Maintenance funds

You must show that you have enough money to cover your course fees and living costs. [Read the guidance document](#) to find out how much money you need to show and what documents you can use as evidence.

Are all of the maintenance funds required for this application in a bank account with your name on it?

☐ Yes ☒ No

Are you relying on money held in an account under your parent(s) or legal guardian(s) name?

☒ Yes ☐ No

Do you have permission from your parent(s) or legal guardian(s) to use this money?

☐ Yes ☐ No

How can you prove they are your parent(s) or legal guardian(s)?

☐ Birth certificate

☐ Adoption certificate

☐ Court document

If the funds are in your name (eg. if you are using your own bank account or you are using a joint account where you are a named account holder), choose 'Yes' and continue.

If you have held a UK visa for more than 12 months and do not need to provide financial evidence, select that the funds are in a bank account in your name.

If you are using an account in your parent or legal guardian's name, choose 'No'. You will need to provide a letter of consent from your parents and a birth certificate or other official document confirming the family relationship with your visa application. If you are a low risk national, you will need to prepare this evidence although you will not need to submit it.

The Student route rules now provide for funds in a partner's account to be used for a Student visa application if your partner is in the UK already or applying for a visa at the same time as you. This appears to have been omitted from the new Student visa application form, so please [contact us](#) if you wish to use your partner's evidence for your application.

Your Confirmation of Acceptance for Studies (CAS)

You should select 'Yes' because you can only apply for a Student visa if you have a valid CAS. If you do not have a CAS yet, you must get one before applying for your visa.

A CAS can only be used once. If you have used a CAS number in a previous visa application, you will need to request a new CAS. If you apply using a CAS which has already been used, your application will be refused.

Your CAS number will be stated on your CAS email that you should have received from Admissions (if you are starting a new course) or the Student Advice and Engagement Team (if you are continuing the same course). You must enter your CAS number accurately into this section of the application.

Check Your Answers

Student Route application inside the UK

Check that all details you have provided are true and accurate. If there are any errors, use the 'Change' links on the right to edit your answers. Once you are confident that the form is correct, choose 'continue'. You will then be given a final opportunity to edit your answers and add any dependants to your application at this stage.

Continue when you are sure that no further edits or additions are required.

If you are applying with dependants, you will be able to add them to your application from this point in the form.

3: Documents

If you have held a UK visa for more than 12 months on the date you submit and apply for your Student visa

You will not need to provide or prepare financial evidence to submit with your visa application, as you will meet this requirement automatically.

Low Risk Nationals

If you are a national of a low-risk country and have had a UK visa for less than 12 months on the date of application, you will only be asked to provide the mandatory documents. However, evidence of finances can and has been requested from low-risk nationals, so we advise that you still prepare it in case the UKVI ask for it.

Non-Low Risk Nationals that have not held a UK visa for 12 months or more on the date of application or have been outside the UK for 3 months or more

You will need to provide evidence that you meet the financial requirements with your visa application. You will need to give details of the evidence you are going to provide in the application form on the screen below:

Evidence showing the required maintenance funds

Service Update

There is planned maintenance of the Immigration Health Surcharge (IHS) site on Wednesday 15 March from 03:00 GMT until 08:00 GMT. You will not be able to complete your application during this time.

You must provide evidence showing that you have the required maintenance funds to cover living costs and fees for you and any of your dependants while you are in the UK.

For information on how much money you need to show, [refer to the guidance document here](#).

Enter details about the financial evidence you will send. You will be able to provide details of several evidences if you need to.

[What evidence is accepted](#)

Financial institution (such as a bank or building society)

Type of evidence

☐ Statements from a personal bank or building society account

☐ Building society passbook

☐ Letter from a bank, building society or other recognised financial institution

Student Route application inside the UK

You must prepare your finances and supporting documentation before applying for the visa so you will know if you meet the financial requirements. The documents need to be dated on or before the date you submit and pay for the visa application to meet the Immigration Rules. This also applies to low risk nationals even though you will not need to upload your documents. [Contact us](#) before applying if you are still unclear about the financial requirements after reading our guidance and the guidance below:

<https://www.gov.uk/guidance/financial-evidence-for-student-and-child-student-route-applicants>

In this section you need to indicate what documentation you will be providing to prove that you have sufficient funds. You must type the name of the financial institution (the name of the bank) and select the type of document you hold as evidence.

If you are using multiple bank accounts in order to meet the financial requirements, you will be able to add information about the additional documents on the next page after clicking 'continue'.

Documents

- **Mandatory documents** are documents that are mandatory for all applications, such as your passport. If you do not provide these, your application will be rejected as invalid. Tick the boxes to confirm that you have them and will submit / upload them.
- **Other documents** are the documents which you have indicated are applicable to your personal circumstances. Tick **ALL** the boxes on the list even if they don't apply to your application as otherwise you will not be able to proceed with the application. If any documentation is listed here which doesn't apply, there may be an error within the answers you submitted in your application. If you do not provide the required documentation listed in this section, your application may be refused.

Important: The documents checklist may ask you to submit evidence of qualifications with your visa application. This is no longer required under the Student visa rules as LSE is a Higher Education Provider with a track record of compliance but we recommend that you have the evidence of your qualifications in case you are asked to provide them as part of the visa application.

Please note that the checklist has not always been accurate previously so please ensure that you have read our guidance carefully when preparing your supporting documents and contact us if you have any questions before submitting the application.

4: Declaration

If you provide false information in your application but accept the declaration, you could be accused of deception.

If you are submitting the application yourself, you should indicate that by confirming '**I am the applicant**'. You must then click the green button to confirm that you accept the terms of the declaration.

5: Immigration Health Surcharge (IHS)

Student Route application inside the UK

You will be given a final chance to check your application at this stage because once you proceed to the IHS payment you will not be able to make any changes to your application.

You will be required to pay an IHS fee. Use this calculator to find out how much you should pay:

<https://www.immigration-health-surcharge.service.gov.uk/checker/type>

There are some exemptions so check here to find out if you need to pay:

<https://www.gov.uk/healthcare-immigration-application/when-you-need-to-pay>

You will need to enter some required information in order to proceed with the payment. Once you have read the IHS Information, the next information you see will look like that in the screen shot on the next page. You need to complete the **'Missing Details'** which are highlighted in red in order to proceed.

Missing Details

Your details

[Add where you are planning to stay](#)
[Add your course start date](#)
[Add your course end date](#)

The information taken from your visa application can't be changed or removed. If you'd like to change or remove this information you must start your visa application again.

Your details

Applying from UK Yes

Staying in Isle of Man, Jersey or Guernsey? [Add where you are planning to stay](#)

You must click here. You will then see the information in the screenshot below.

Your Location

You need to state whether you are applying to stay in the Isle of Man, Jersey or Guernsey

Are you applying from within the UK?

☒ Yes ☐ No

Choose 'Yes'.

Are you applying to stay in the I

☐ Yes ☐ No

Choose 'No'.

You need to state whether you are applying to stay in the Isle of Man, Jersey or Guernsey

Save and continue

After clicking **'Save and continue'**, you will need to enter the course dates shown on your CAS. If there is less than 1 month between the course start and end dates, [contact us for advice](#).

Student Route application inside the UK

Ensure that the amount you are being charged is correct. If you overpay, you should be refunded for the excess payment. If you underpay, you should be contacted and asked to pay a top-up but if you fail to pay the top up, your application will be refused. Check your answers before proceeding with the declaration.

Please note that there has been a recent change in policy with regards to IHS payments due for a leave to remain application/student visa extension in the UK. It was previously charged from the day after the previous leave/student visa expired and is now charged from the date of issue of the new student visa permission. The sector reported a number of instances where students have been contacted after visa submission to make an additional top-up payment. Unfortunately, it is not possible to request an IHS refund in this case as you are being charged for the period between the new student visa being granted and your previous leave/old student visa. Applicants may only be eligible for the IHS refund if the overlapping period between the new student visa being granted and your previous leave/old student visa is longer than 6 months.

After you have successfully made the appropriate IHS payment, you will be given an IHS number; please make a note of this. You should also receive an email about your IHS. You will then be re-directed back to your visa application to proceed with the visa application payment.

6: Pay

Your application is only considered to be submitted at the point when you have submitted and paid for your online application. At the payment point you will choose which service you wish to apply under:

- Standard – decision in eight weeks from appointment
- Priority – decision in 10 working days from appointment
- Super priority – decision in one to two working days from appointment.
- VIP Service - decision within 24 hours of providing biometrics.

Important: if you are paying for priority or super priority because you have urgent travel, you must remember that you will only get your decision within these timeframes and your eVisa/digital status should be sent to you with the decision email.

Once you have paid for your application you will then need to book an in-person biometrics appointment at a UKVCAS centre.

Applicants that need to book an in-person appointment at a UKVCAS centre

Will need to follow the instructions in the email from UKVCAS about how to book an appointment.