



Document Checklist for Short-term Study Visas – April 2018

If you are required to apply for a visa before travelling to the UK, you will need to complete the [online form](#). There is a guide to completing the form, which you can access [here](#). You will need to submit documents to support your visa application.

The only mandatory document is your passport. However, you must ensure that you include the supporting evidence to support your answers in your application e.g. your letter confirming your studies. Your supporting documentation should be original and verifiable. Students have received refusals because their supporting documentation has not given enough evidence of the information they have included in their application especially information relating to salary and the ability to support themselves. Below is a list of suggestions of documents that you may wish to prepare. The list is not exhaustive and some of the documents may not apply to your situation, so please do contact [ISVAT](#) if you have any questions or are otherwise unsure. If you are submitting original documents that are not in English. You will need to provide certified translations.

Essential Documents to be included by ALL students

Valid Passport or Travel Document

Visa letter from Summer School

Information about your visit

Accommodation details (if LSE accommodation this will be on your visa letter)

Flights if these are booked – particularly return flights to show you intend to leave the UK

Financial Evidence

Bank statements / payslips / Bank books / Bank letter / balance certificate / tax returns / show you can support yourself in the UK (either yours or statements from the person that's supporting you)

Documents which may need to be included by some students

Evidence that you have permission to be in the country from which you are applying (if different from your country of nationality) e.g. residency permit, visa in passport

Evidence of financial assets

Birth certificate if parent supporting you financially

Consent letter from person supporting you If you are being financially supported

Evidence to confirm your status / links in the country from where you are applying

Evidence of student status (if applicable)

Your employment contract if you are employed / a letter from your employer confirming that they are expecting you to return to your position (if applicable)

Evidence of address – tenancy / mortgages / deeds of land (if applicable)

Evidence of family in country or other ties which make it clear you intend to return (if applicable)

Anything else that may highlight your intention to return. If unsure contact ISVAT