

Student Advice and Engagement Management / Student Services Centre

What to do if your passport expires or your passport or BRP is lost/stolen – October 2024

Inside the UK

What do I do if my passport was lost/stolen in the UK?

1. Report it to the police if it has been stolen. You can report this online. The police will give you a crime reference number if it was stolen. You may need this to get a new passport. The Metropolitan Police no longer provide a report for lost items.

2. Apply for a new passport at your embassy. You can find your embassy in the UK <u>here</u>.

What if my visa was in my lost/stolen passport?

If your student visa was in the form of a vignette (sticker) in your passport (and not a BRP), we believe that the current process is to apply to <u>transfer your visa conditions</u> onto your new passport within three months of losing your passport. You will not receive a new visa sticker in your passport, instead, we believe you will be issued with a digital status and the UKVI should provide you with further details.

You do NOT need a new CAS (but you can print your previous CAS information and submit it with your application) for a TOC however you may need to show that you are still a student at LSE. A Certificate of Enrolment would be ideal.

Please note this is likely to change in the near future (early 2025 or earlier due to the move to the UK's digital system).

What do I do if my BRP was lost/stolen in the UK?

If your visa was a BRP, you will need to notify the Home Office of the loss / theft using this <u>online form</u> within three months. The implications of not doing this in time are serious, you could be liable for a fine of up to £1000 or your visa could be cancelled. We recommend that you do this immediately.

Can I travel outside the UK if I've lost my BRP?

In order to prove your immigration status in the UK without a BRP card, you will need to create a UKVI account in order to access your eVisa.

If following creating your UKVI account you need to travel outside the UK and then return, you can do so using your eVisa and passport only without a BRP

My passport with my visa in it expired, and I have a new passport. Do I need to transfer my visa to the new passport?

If you obtain a new passport because your old one has expired, you can use both your old passport, containing your visa, and your new passport to travel to the UK. You are not required to transfer your visa to your new passport. However, if you are working or will rent private accommodation, then you will need to transfer your visa to the new passport as a visa in an expired passport is not acceptable as evidence of your right to work in the UK.

If you have a UKVI account and eVisa, you will need to make sure that you update your UKVI account with your new passport details online. You may asked to send your passport to the UKVI for verification.

Do I need to replace my lost or stolen BRP card?

There is no longer a process for replacing BRP cards when lost / stolen due to the UK moving to a digital immigration system from 1 January 2025. You will need to create a UKVI account and access your e-Visa that way. Please do this as soon as possible if you haven't already done so.

How do I create a UKVI account and access my eVisa?

There's information about how to do this on our 'When you have your visa' web page in the section 'Get access to your eVisa'

Do I need to provide LSE with my new passport/ BRP/visa vignette/eVisa?

Yes, it is part of your compliance conditions to keep LSE updated with any change in your passport or immigration documents.

Outside the UK

What do I do if my passport was lost/stolen outside the IIK?

Report this to the local police and obtain a police report. You may need this to apply for a new passport. If the police report is in another language, you will need to obtain an official translation to apply for a replacement visa.

Contact your embassy to obtain a passport to return to the UK. Embassies have different processes to enable you to travel so contact your embassy to find out what you need to do. You do not need to always apply for a replacement BRP visa. In order to travel to the UK without a BRP card, and also in order to prove your immigration status in the UK, you will need to create a UKVI account in order to access your eVisa. Your UKVI account must be up to date, and your current passport must be linked to your UKVI account. Please read the FAQ above on how to create a UKVI account and access your e-Visa.

If you are unable to set up access to your eVisa, or are having difficulties updating your UKVI account, in these circumstances only, you will need to obtain a replacement BRP visa. The replacement BRP visa will allow you to travel to, and enter the UK only once, and will cost £154

What do I do if my visa was in my passport?

If your student visa was in the form of a vignette (sticker) in your passport (and not a BRP), we believe that the current process is to apply to transfer your visa conditions onto your new passport within three months of losing your passport. You will not receive a new visa sticker in your passport, instead, we believe you will be issued with a digital status and the UKVI should provide you with further details.

You do NOT need a new CAS (but you can print your previous CAS information and submit it with your application) for a TOC however you may need to show that you are still a student at LSE. A Certificate of Enrolment would be ideal.

Please note this is likely to change in the near future (early 2025 or earlier due to the move to the UK's digital system).

What do I do if I lost my BRP outside the UK and want to travel back to the UK?

If you are outside the UK, report it <u>online</u> immediately to cancel your card (so that it cannot be used). In order to travel to the UK without a BRP card, and also in order to prove your immigration status in the UK, you will need to create a UKVI account in order to access your eVisa. Your UKVI account must be up to date, and your current passport must be linked to your UKVI account.

If you are unable to set up access to your eVisa, or are having difficulties updating your UKVI account, in these circumstances only, you will need to obtain a replacement BRP visa. The replacement BRP visa will allow you to travel to, and enter the UK only once, and will cost £154. Although the gov.uk webpage continues to state that applicants must apply for a replacement BRP within one month of returning to the UK in this way, given the move to digital status, and the alternative gov.uk webpage outlining that applicants can no longer request for a replacement BRP card, affected individuals should continue to pursue remedying any issues with their eVisa and UKVI account once back in the UK

How do I link my new passport to my eVisa?

You will need to to <u>update your UKVI account</u> with your new passport details prior to travelling. Please note it can take some time for your account to update with the new passport details.

It's very important that the passport that you travel with is linked to your UKVI account when you travel to avoid delays at the border.

I have created a UKVI account using my BRP number which I have now lost. I now wish to add my passport details to my UKVI account but I'm being prevented from doing so. What can I do?

If you experience a technical issue linking your passport to your UKVI account following setting up your account with your BRP, contact the UKVI for assistance. You can either contact the Resolution Centre or use the UKVI's webchat service. You should ask for your account to be archived in order for you to set up a new account with your passport details.

How can I recover my UKVI account?

You can access the <u>Account Recovery Online service</u>, contact the <u>Resolution Centre</u>, or recover your account using the View and Prove/Update My Details service.

Travelling to the UK using your eVisa

The UKVI have produced a helpful video about how to travel to the UK using your eVisa which you can find on Home Office YouTube channel

You are permitted to travel with your current passport and eVisa. You must have updated your UKVI account with the details of your current passport however in order to avoid any problems and delays at the border. If you are in possession of a passport and eVisa only, the Document checks and charges for carriers guidance confirms that carriers can check your immigration status using the view and prove service. You will need to generate a share code in order for the carrier to check your immigration status and permit you to board. If alongside your eVisa you are still in possession of a physical document (such as a BRP), you are advised to also travel with this document until the end of 2024.

I have lost my BRP. Can I still create a UKVI account?

You can create a UKVI account using your BRP number (if you have a copy of your BRP), and your passport. Alternatively, you can use your visa application reference number (also known as a GWF or UAN number) and your passport.

How to get in touch with our team?

You can contact the Student Advice and Engagement Team (SAET) via our online enquiry form here

We also have Live Chat available on Tuesdays and Thursday between 3-4pm and you can access this <u>here</u>

You can also book an in person Quick Visa Consultation here

These run Mondays, Wednesdays and Fridays between 1-2pm.