

## POLICY ON THE USE OF GENERATIVE AI IN LSE100

This policy applies to the use of Generative AI tools in summative LSE100 assessments. You should refer to this policy with respect to LSE100 assessments only. For assessments in other courses, you should refer to the School and any Departmental policies that may apply.

To learn more about how to use Generative AI ethically and effectively, visit the [Generative AI Moodle course](#).

Summative work in LSE100 assesses your ability to find and analyse information, and to write persuasively. This policy is designed to facilitate the use of Generative AI to **support your work** without using these tools to try to replace or substitute for your own ideas and perspective. To that end, Generative AI must not be used to write any element of your assessed work, but can be used as a tool to help you in finding sources and coming up with ideas, and to provide suggestions to improve your writing.

### Key points:

- **Do not** copy any text produced by a generative AI tool into a summative assessment. All text submitted for assessments must be your own original work.
- **Do not** upload course materials (readings, videos, video transcripts, etc.) to Generative AI tools – doing so violates copyright rules.
- You **may** use Generative AI for **literature searching**, **idea generation** and providing **proofreading or editing suggestions**.
- Generative AI **may** be used to create **non-text elements** of summative assessments, including images, charts, diagrams and other illustrations, video or audio clips. You may also use [AI assisted coding tools](#) to write code to produce charts, graphs or other illustrations.
- You must **declare** any permitted use of Generative AI made in creating your work in the space provided on the assessment coversheet.

### Details:

'[Generative AI](#)' refers to the use of computer systems to create or modify artefacts such as text, images, audio and code. This includes but is not limited to ChatGPT and other language models, image generation tools such as DALL-E, Stable Diffusion and Midjourney, assistive code editing tools such as GitHub Copilot, machine translation software such as Google Translate, and text-to-speech or speech-to-text tools.

The following table presents full details of the **permitted and prohibited uses** of Generative AI tools in LSE100. Any use of Generative AI not specified below is prohibited.

	Policy on use in LSE100
Text generation (e.g., ChatGPT)	<p><b>Do not</b> copy text generated by a language model into any submitted piece of work or read out generated text in a presentation.</p> <p><b>Do not</b> use text generated by a language model as the basis for your writing, including but not limited to modifying or paraphrasing AI-generated text.</p>
Text editing and proofreading using a language model (e.g., ChatGPT)	<p>You <b>may</b> use a language model or other AI-assistive tools (e.g., Grammarly) to provide <b>suggestions</b> for corrections or improvements to spelling, grammar or structure of your written work.</p> <p>You <b>must</b> make all such changes yourself. <b>Do not</b> copy any edited texts from a language model into a submitted piece of work.</p> <p>You <b>must declare</b> this use of AI in the coversheet of your work.</p>
AI-assisted search tools (e.g., Bing Chat, Perplexity.ai, Scispace)	<p>You <b>may</b> use a language model or AI-assisted search tool to <a href="#">identify relevant literature</a> or to assess whether sources are valuable to read for your research. You <b>may</b> use a language model to explain concepts or ideas as part of your study processes, but be aware that there is a <a href="#">risk of "hallucination" or misinformation</a>.</p>

	<p><b>You must declare</b> this use of AI in the coversheet of your work.</p> <p><b>Do not</b> upload course materials (including assessment guidance, slides, readings, videos or transcripts) to any Generative AI tool – doing so violates copyright rules.</p> <p><b>Do not</b> copy AI-generated summaries or overviews of sources into your work.</p>
<b>Bibliography tools</b>	<p>You <b>may</b> use bibliographic software such as EndNote, but must <b>not</b> rely upon Generative AI assistive search tools to create your bibliography.</p>
<b>Text-to-speech and speech-to-text tools</b>	<p>You <b>may</b> use text-to-speech or speech-to-text software in creating your assessments. <b>Verify</b> the accuracy of any outputs of these tools. You are not required to declare this use.</p>
<b>Machine translation</b> (e.g., Google Translate)	<p>You <b>may</b> use automated translation software to translate works into English. <b>Verify</b> the accuracy of any translation before incorporating any translated materials into submitted work.</p> <p><b>You must declare</b> this use of AI in the coversheet of your work, making clear which components of a submitted piece have been translated.</p> <p><b>Do not</b> upload course materials to machine translation software for translation into other languages – doing so may violate copyright rules.</p>
Using AI-generated materials as <b>sources</b>	<p><b>Do not</b> use AI-generated material (whether generated by yourself or others) as a source, whether referenced or not, in any submitted work (except when commenting directly upon the outputs or functionality of the AI system itself).</p>
<b>Non-text generation</b> , including <b>images</b> and audio (e.g., DALL-E, Stable Diffusion)	<p>You <b>may</b> use an AI tool to generate or modify supporting images for your work or to generate or modify charts, graphs, diagrams and other visuals, audio clips, music or video.</p> <p><b>You must declare</b> this use of AI in the coversheet of your work <b>and clearly state</b> that the material was generated using a named tool at the point where the material appears.</p>
<b>Code generation</b> for the purposes of creating non-text material (e.g., GitHub Copilot)	<p>You <b>may</b> use any assistive AI tools you wish to help you in <a href="#">generating code</a> to produce non-text components of your work. For example, you may use GitHub Copilot in writing Python code to produce a graph or chart from data and include this in your submitted work.</p> <p><b>You must declare</b> this use of AI in the coversheet of your work.</p>

## NOTES

Violations of this policy will be treated under the School's [academic misconduct procedures](#).

LSE100 reserves the option to require students to explain the writing and research processes which were used in constructing any aspect of a formative or summative assessment submitted for the course.

LSE100 reserves the option to use automated systems or other available tools to identify assessments which may include prohibited use(s) of Generative AI tools.

Contact [lse100@lse.ac.uk](mailto:lse100@lse.ac.uk) for queries regarding this policy.

For more information about how to **declare** your use of Generative AI in your assessment coversheet, consult the [relevant section of the Generative AI Moodle course](#).