

Research stays at CIVICA partner institutions

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Hertie School, Germany

Duration of stay	Flexible; min. 1 month – max. 1 year
Requirements	• Support from a Hertie School faculty member • The candidate must bring their own funding
Application documents	• Letter of motivation • CV Research proposal or outline of dissertation • MA transcript and degrees • PhD transcript • Proof of current enrolment as a doctoral researcher • Supporting letter from a Hertie School faculty member who will serve as supervisor for the visit
Application period	Anytime, but at least 8 weeks before the planned visit
Contact	phd-applications@hertie-school.org
Link	https://www.hertie-school.org/en/phd/how-to-apply/apply-for-a-phd-visit

London School of Economics and Political Science, UK

PhD candidates may apply for a visit at LSE through the GO LSE programme.

Duration of stay	One semester
Requirements	• The candidate must bring their own funding • GO LSE PhD students are expected to be at an advanced stage of their studies by the time of the visit
Application documents	• Up-to-date CV • Short letter of support from home supervisor • Confirmation from proposed LSE advisor of willingness to host • Copy of most recent PhD progress report (if applicable) • Evidence of English language ability • Statement of Academic Purpose explaining the progress towards completion of your research, why a visit to the host partner institution would benefit you and what you intend to do there, a timetable for your work during the visit and a list of scholar(s) whom you hope to work with You will also be required to identify a suitable advisor in a department which offers a PhD programme.
Application period	• April for Autumn term (late September – mid-December) • October for Winter term (mid-January – late April) • February for Spring term (late April to mid-June)
Contact person	ard.exchanges@lse.ac.uk
Link	https://www.lse.ac.uk/study-at-lse/study-abroad/go-lse/inbound-phd/Home-PhD

Sciences Po, France

Below you will find information on the application process categorised by different Centres.

Centre for European Studies and Comparative Politics (CEE)

Duration of stay	Flexible; min. 1 month – max. 1 year
Requirements	• Support from a CEE faculty member • The candidate must bring their own funding • The guest's project must be consistent with the Centre's key themes of research
Application documents	• Online application form • CV • Motivation letter • Letter of support from a CEE member and the CEE secretary general • Letter of support from the thesis director
Application period	• Deadline 1 February: for an arrival in September • Deadline 1 September: for an arrival in January
Contact person	contact.cee@sciencespo.fr ; with the supporting CEE faculty member in CC
Link	https://www.sciencespo.fr/centre-etudes-europeennes/en/centre/visiting-fellows/procedure-requesting-invitation/

Centre for International Studies (CERI)

Duration of stay	Up to 1 year
Requirements	• Support from a CERI faculty member • The candidate must bring their own funding
Application documents	• Online application form • CV • Motivation letter • Letter of support from a CERI member and the CERI secretary general • Letter of support from the thesis director
Application period	• Deadline January: for an arrival in April • Deadline June: for an arrival in September • Deadline October: for an arrival in January
Contact person	quitterie.gadret@sciencespo.fr
Link	https://www.sciencespo.fr/ceri/en/center/join-us/#visiting

Centre for Political Research (CEVIPOF)

Duration of stay	Up to 1 year
Requirements	The candidate must bring their own funding
Application documents	• Online application form • CV • Motivation letter • Letter of support from a CEVIPOF member and the CEVIPOF secretary general
Application period	Anytime; applications are reviewed monthly by the CEVIPOF Council
Contact person	info.cevipof@sciencespo.fr Complete applications should be sent to gessica.jean@sciencespo.fr with a copy to the contact person at the CEVIPOF and to florent.parmontier@sciencespo.fr
Link	https://www.sciencespo.fr/cevipof/en/centre/join-us/

Centre for Research on Social Inequalities (CRIS)

Duration of stay	Up to 1 year
Requirements	• The candidate must bring their own funding • The candidate need approval from a CRIS researcher in advance
Application documents	• Personal and academic information • CV (PDF) • Motivation letter with research description (PDF) • Letter from the thesis director (PDF) • Confirmation of support from a permanent faculty member
Application period	At least 4 months before the desired start date
Contact person	allison.rovny@sciencespo.fr
Link	https://www.sciencespo.fr/cris/en/people/visiting-scholars/

Centre for the Sociology of Organisations (CSO)

Duration of research stay	Up to 1 year
Requirements	The candidate must bring their own funding
Application documents	• CV (PDF) • Motivation statement (PDF or Word) • Dates and duration of the stay and information about funding (PDF or Word) • Confirmation of support from a CSO member (PDF or Word) and Secretary General of CSO
Application period	At least 2 months ahead of the scheduled stay
Contact person	simon.cordonnier@sciencespo.fr
Link	https://www.sciencespo.fr/cso/en/cso/visiting/

Law School

Duration of stay	Min. 3 months – 1 year
Requirements	The candidate must bring their own funding
Application documents	• Online application form • CV • Copy of ID • At least one recommendation letter • Personal statement (max. 2000 words) • Research proposal (3000 - 5000 words + bibliography)
Application period	• Deadline 1 March: for the Fall or full year • Deadline 15 September: for the Spring
Contact person	clementine.scott@sciencespo.fr
Link	https://www.sciencespo.fr/ecole-droit/en/phd-program/doctoral-and-post-doctoral-visiting-fellows/

Centre for History

Duration of stay	1 month – 1 year
Requirements	• Open to doctoral researchers (min. 2nd year) and postdoctoral researchers (PhD defended < 3 years ago) • The candidate must bring their own funding • The candidate need approval from a faculty member from the Centre of History
Application documents	• CV • Copy of ID • Personal statement • Research proposal • Confirmation of support from a permanent faculty member and Secretary General
Application period	Anytime; applications are reviewed monthly by the Unit Council
Contact person	violette.toye@sciencespo.fr
Link	https://www.sciencespo.fr/histoire/en/the-centre/faculty/visiting-scholars/

Department of Economics

Duration of stay	Up to 1 year
Requirements	The candidate must bring their own funding
Application documents	• CV • Motivation letter • Confirmation of support from a permanent faculty member Applications must be sent to Guillaume Sarrat de Tramezaigues and Pierre Philippe Combes with the supporting permanent faculty member at the department in copy as one single PDF file.
Application period	Applications are considered on a rolling basis and reviewed monthly by the Department Council
Contact person	guillaume.sarratdetramezaigues@sciencespo.fr pierrephilippe.combes@sciencespo.fr
Link	https://www.sciencespo.fr/departement-economics/about-us/visiting-with-us/

Médialab

Duration of stay	Up to 1 year
Requirements	The candidate must bring their own funding
Application documents	• CV • Motivation letter • Confirmation of support from a Médialab member All documents must be submitted as a single PDF file.
Application period	Anytime; applications are reviewed monthly by the Lab Council
Contact person	alex.kindel@sciencespo.fr ; lune.bonnemason@sciencespo.fr
Link	https://medialab.sciencespo.fr/en/people/

Bocconi University, Italy

Duration of stay	Two semesters in a three-year PhD and three semesters in a four-year PhD, not necessarily in sequence.
Requirements	• Incoming visiting students must be enrolled in any year of a PhD programme at the primary university, including the first year • To be accepted, candidates must receive a positive evaluation from the PhD Programme Director, who assesses their profile and preparedness
Application documents	PhD students must contact the Programme Officer. The Programme Officer will provide the PhD student with the application form. The application form must be duly completed and signed. Additional documentation is not mandatory but may be requested (e.g., CV, motivation letter).
Application period	Before the starting of the semester, usually few months in advance
Contact person	phdschooloffice@unibocconi.it
Link	https://www.unibocconi.it/en/about-us/organization/schools/phd

National University of Political and Administrative Studies SNSPA, Romania

Duration of stay	Min. 1 month – max. 1 year
Requirements	• Confirmation from a SNSPA PhD supervisor • The candidate must bring their own funding • The guest's research interest is consistent with the designated supervisor's themes
Application documents	• CV • Research proposal • Proof of current enrolment as a doctoral researcher • Letter of recommendation from thesis coordinator • Supporting letter from a SNSPA PhD supervisor who will serve as supervisor for the visit
Application period	Anytime, but at least 8 weeks prior to the planned visit
Contact person	doctorat@snsa.ro

IE University, Spain

Duration of stay	Up to 3 months
Requirements	• Support from an IE faculty member • The candidate must bring their own funding
Application documents	• Letter of motivation/Statement of purpose • CV • Research proposal or outline of dissertation • MA transcript and degrees, PhD transcript • Proof of current enrolment as a doctoral researcher • Supporting letter from an IE faculty member who will serve as supervisor for the visit
Application period	Throughout the Academic Year (September-July) but at least 3 months prior to the visit
Contact person	phdprogram@ie.edu

SGH Warsaw School of Economics, Poland

Duration of research stay	1 to 5 months, preferably aligned with the duration of the semester
Requirements	Selection criteria: • Scholarly Merit: Quality and relevance of the applicant's research proposal. • Alignment: Consistency between the applicant's research interests and the SGH institution's focus areas. • Contribution Potential: ability to enrich the SGH's academic environment.
Application documents	• Letter of intent (1 page) • Research proposal, including title, abstract, key words, research puzzle & research questions, methods and materials, indication of key sources (max 4 pages, Calibri 11, single spacing) • CV (EuroPass format), including the publication record (if applicable) • Letter of recommendation from current supervisor • Declaration on the source of funding (including Erasmus+)
Application period	Applications are welcome throughout the Academic Year (September-July)
Contact person	bsd@sgh.waw.pl
Link	https://www.sgh.waw.pl/en/node/26781

Central European University, Austria

Duration of stay	Up to 1 year
Requirements	• A Letter of Support from the applicants' doctoral supervisor • A CEU Department Faculty Member who will accept the application and act as host of the PhD Candidate • The candidate must bring their own funding
Application documents	• Motivation letter • Description of dissertation (3-5 pages) • Letter of support from the applicants' doctoral supervisor
Application period	• For Fall Term and Full Year: August 1 • For Winter Term: November 15 • For Spring Term: March 1
Contact person	
Link	https://www.ceu.edu/academics/non-degree/dsp-nonceu

European University Institute, Italy

Below you will find information on the application process categorised by different departments.

Department of Economics

Duration of stay	1-6 months. Approval from the EUI Entrance Board is required for visits up to 10 months
Requirements	• A supporting reference from the research supervisor • Name of any professor currently at the EUI working in your area • The applicant must be self-funded and is not entitled to a personal working space
Application documents	• Purpose of visit • Dates of the visit • CV • Outline of current PhD research Documents must be submitted through this link.
Application period	3 working months before the foreseen visit (July-August are holiday months and cannot be included in the calculation)
Contact person	martina.zucca@eui.eu
Link	https://www.eui.eu/en/academic-units/departments/economics/visiting-the-economics-department

History and Civilisation Department

Duration of stay	The normal stay is 1-6 months. Visits of 6-10 months must be approved by the Entrance Board and in no case may a visit exceed 10 months.
Requirements	Visiting Students who wish to apply for the PhD programme are asked to not contact potential supervisors for advice on their applications but to consult the department's web pages where research themes are listed.
Application documents	• Purpose of the visit • Dates of the visit • CV • Outline of current PhD research • Contact details of the supervisor of the research for a supporting reference (referees will receive an e-mail with a direct link to submit their reference letter online)
Application period	Applications will be considered according to the following deadlines: • by 31 January for a visit in the 3rd term (April-June) • by 30 April for a visit in the 1st term (October-December) • by 31 October for a visit in the 2nd term (January-March) The decision will be announced one month after the deadline.
Contact person	VIS.HEC@eui.eu
Link	https://www.eui.eu/en/academic-units/department-of-history/visitors/applying-to-be-a-visitor

Department of Law

Duration of research stay	Min. 1 – max. 6 months
Requirements	Post-graduate students registered in a similar PhD programme at another university or institute may be appointed as visiting students. In order to be fair to all applicants, repeated appointments as Visiting Student will not be made.
Application documents	Applicants must register here . When you insert the information and e-mail of your referee, he/she will receive an e-mail with a link to an online form where he/she will be able to submit a reference letter; this letter must be submitted before the deadline for the application.
Application period	• 1 May: Decisions will be communicated in June. This deadline applies to visits starting in September of the following academic year • 30 September: Decisions will be communicated in October. This deadline applies to visits starting in January of the following calendar year Due to internal approval procedures, decisions cannot be communicated before the dates indicated above
Contact person	LawAdmin@eui.eu
Link	https://www.eui.eu/en/academic-units/department-of-law/visit-the-law-department

Department of Political and Social Sciences

Duration of stay	Min. 3 – max. 6 months
Requirements	Only for prospective visitors enrolled in a PhD programme. The start date of the intended period of stay shall be either the 1st or the 15th of the chosen month. Applications with different start dates will be disregarded. The Department will match prospective students with interested faculty members during the application review process. If you are interested in working with a particular faculty member, you may indicate this in the space provided on the application form.
Application documents	• One-page research plan • CV (in PDF, maximum 1 page) • Enrolment certificate from your current PhD programme (should be an official document confirming enrolment as a PhD at a higher education institution/public research centre (in English, if possible). The document should indicate the date of enrolment and duration of doctoral studies. It must be signed, stamped, and issued by the institution where the candidate is undertaking their doctoral studies) Applicants must register here. Provide the contact details of a referee, who will automatically receive an email asking them to complete an online reference for you. Please ensure that your referee submits the reference before the deadline for applications.
Application period	• 31 March for visits starting from September 2026 onwards • 30 September for visits starting from January 2027 onwards
Contact person	sps.dept@eui.eu
Link	https://www.eui.eu/en/academic-units/political-and-social-sciences/how-to-apply

Stockholm School of Economics, Sweden

Duration of research stay	Up to the individual department to decide
Requirements	Up to the individual department to decide
Application documents	Up to the individual department to decide
Application period	Up to the individual department to decide
Contact person	Conrad.Bakka@hhs.se (Program Manager for PhD Programmes)