

5TH UNIT REPEAT TEACHING APPLICATION

Please refer to lse.ac.uk/repeatteaching for full information before completing this form.

Notes:

- This form will only be accepted after IRDAP Results with a Departmental Tutor Signature
- Only undergraduate students who have progressed carrying up to one unit of failed or incomplete assessment can apply for fifth unit teaching.
- If you are applying for tuition in a course that is outside of your home department, it must also be approved by the Departmental Tutor in the department offering that course.
- Requests must be made before course choice closes. Any requests made after this deadline will be declined.
- If a request results in any timetable clash being created, it will automatically be declined. Please check this before submitting your request. If agreed, you may also request a Timetable Clash Approval from your Departmental Tutor.

Section 1: Student Details

Last Name

First name(s)

Student ID Number

Fee Status

Home/EU

Overseas

Programme of Study

Year of Study

Signature

Date

Section 2: Course Selection

Please list below the course/s you are applying to receive 5th repeat teaching in. You must take repeat teaching in all incomplete units. If it is permitted by your programme regulations you may be able to replace a failed course with an alternative one. Once courses are approved by the Panel you will not be permitted to change them at a later date, so ensure you discuss this in advance with your Department, before submitting this form.

Paper Number	Course Code	Course Title	Unit Value (0.5 or 1)	Previous Course Code (if applicable)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Section 3: Repeat Teaching

If you have ever had repeat teaching before, at any point in your LSE career, please tick here

Section 4: Reasons for applying for 5th Unit Repeat Teaching.

Applications that do not cover all points may not be considered. Please continue on separate paper as needed.

- Explain why you were unable to benefit from teaching in the previous academic year.

- Explain why you were unable to attend class and/or submit coursework. Alternatively, if classes and coursework were not missed, explain why repeat teaching is then needed.

- Detail the steps you will be taking to ensure you are in a position to take advantage of repeat teaching.

- Detail how you will plan your studies next year, and what additional support you will access, to ensure the problems you encountered this year will not surface again, as far as possible.

Section 5: To be completed by the Departmental Tutor (UG) or Programme Director (PG)

Name

Signature

Date

Recommendation: Support Do not support I confirm sight of the supporting evidence

Reason for decision, recommendations & other comments:

DEADLINE FOR APPLICATIONS: Monday 30th September 2024 by 11:59pm.