

EXCEPTIONAL PROGRESSION APPLICATION

Please refer to lse.ac.uk/exceptionalprogression for full information before completing this form.

- Only undergraduate students who have failed to progress, but carry no more than **two units** of incomplete courses, can apply for Exceptional Progression.
- You will be unable to apply for Repeat Teaching if your request for Exceptional Progression is denied.

Complete the form in full and send it to your Departmental Tutor for initial consideration.

Ensure that you attach relevant supporting evidence. Applications without evidence will not be successful.

Once your Department takes a decision, your application will be referred to the Repeat Teaching Panel for a final decision. You will be notified of the outcome via your LSE email address.

Forms need to be submitted to the Repeat Teaching Panel by Departmental Tutors directly.

Section 1: Student Details

Last Name

First name(s)

Student ID Number

Programme of Study (eg BSc in Economics)

Department

Year of Study

Signature

Date

Section 2: Course Selection

Please list below the courses you wish to exceptionally progress carrying.

Paper Number	Course Code	Course Title	Unit Value (0.5 or 1)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Section 3: Reasons for applying for Exceptional Progression

Applications that do not cover all points may not be considered. Please continue on separate paper as needed.

- Detail the circumstances that impacted your failed assessments.

Section 3: Reasons for applying for Exceptional Progression (continued)

- Explain how these circumstances did not impact the exams you did pass.

- Explain how you were able to fully benefit from the teaching in the failed courses last year.

- Explain how you will manage the additional workload in the next academic year.

Section 4: To be completed by the Departmental Tutor

Name

Signature

Date

Recommendation: Support Do not support I confirm sight of the supporting evidence

Reason for decision, recommendations & other comments:

Section 5: To be completed by the Repeat Teaching Panel/Student Services Centre

Recommendation: Support Do not support

Name

Signature

Date

Evidence eVision Advice Team Recorded