

INTERRUPTION OF STUDIES

Section 1: Notes

Please refer to lse.ac.uk/interruption for guidance before completing this form.

- Please attach any relevant evidence (such as medical certificates) to support your request. Forms submitted without evidence will not be considered.
- If you live in University accommodation, please also notify the LSE Accommodation team (email accommodation@lse.ac.uk) that you intend to interrupt your studies before submitting this form.
- Once you have submitted the completed form to the Student Services Centre, we aim to process your request within 5 working days. The process may take longer in the Michaelmas term, but if it does take longer this will not affect the fees that you will have to pay or your recorded last attendance date.
- This form is not for PhD students or students on Executive Programmes.

Please return this form with the support of your Department (see Section 5 overleaf) to the Student Services Centre, LSE, Houghton Street, London. WC2A 2AE, or upload as an attachment to the [SSC enquiry form](#).

Section 2: Student Details

Last Name

First name(s)

Student ID Number

Programme of Study (eg BSc in Economics)

Signature

Date

Section 3: Details of Interruption

Please indicate your last date of attendance before your interruption:

Have you previously applied to interrupt your studies on this programme? Yes No

Please indicate the academic year and term in which this interruption should start:

Your interruption will be for **one** academic year and you will be expected to return at the start of the same term in the next academic year.

Section 4: Visa Information *(for completion by holders of a student visa only)*

- We strongly recommend that you get advice regarding your immigration status from the International Student Visa Advice Team (lse.ac.uk/ISVAT) before returning this form to the Student Services Centre.
- We reserve the right to check that you have consulted ISVAT about your interruption, and not to process the interruption if your visa arrangements do not permit it.
- Please note that:
 - If you have a student visa, you will not be able to remain in the UK while on interruption.
 - You cannot study at degree level with a student visa in the UK for more than five years. This may include periods of interruption.
 - As required by UK law, if you hold a Tier 4 student visa, the LSE will provide details of any changes to your student status to UK Visas and Immigration. LSE is also required to submit details of your plans to leave the UK such as flight details and date of departure. Please provide this information below if you can.

Please tick the box that applies below:

I have sought advice from ISVAT team

I have not sought advice from ISVAT team

Section 5: Reason for Interruption

Main reason for interruption: Health Unexpected Family Other
Financial Problem Circumstance

Supporting Evidence for Interruption Attached:
(your interruption will not be considered without supporting evidence)

Details (please continue on a separate sheet if necessary):

Section 6: Academic Support for Request (This section must be completed before the form is returned to the SSC)

1. Supervisor's (graduate) or Academic Mentor's (undergraduate) name Signature Date

I confirm sight of the evidence and that this is attached

2. Programme Director's (graduate) or Departmental Tutor's (undergraduate) name Signature Date

Section 7: Formal approval (SSC use only – Interruption will not be finalised until completed by the school)

Approved by Advice Team Recorded: eVision:
Signature Date UKVI: SLC:
Date submitted to SSC Date processed by SSC