



RCT Stream Meeting Agenda

Meeting Objective

To decide whether PEU will respond to the Invitation for Tender from City of Drais and if so, select the research stream to prepare the response.

Meeting Agenda

1. Share and discuss your ideas for an RCT evaluation study to respond to the City of Drais' Call for Tender

Timing: 10 minutes: 10:05-10:15 am

- Refer to Documents 2.1. "Call for Tender" and 2.2. "Background Information" in the Meeting Information Pack

2. Prepare a short presentation (4 minutes pitch) for the Policy Evaluation Unit plenary meeting at 10:25

Timing: 10 minutes: 10:15-10:25

- Need to consider why the RCT team should be picked to prepare a Tender for DemRes

3. Policy Evaluation Unity plenary meeting: Short presentations (4 minutes per group)

Timing: 15 minutes: 10:25-10:40 am

4. Internal team debrief (whilst Management Team decides which stream to select)

Timing: 10 minutes: 10:40-10:50 am

- Refer to Document 3 "Better Meeting Tools Newsletter"

5. Announcement of Management Team decision and of HR Excellence Award winners

Timing: 10:50-10:55

Important note: Excellence Award

Throughout the event, members of the HR team will be observing your group meeting. This is part of the HR team's responsibility within the organisation: to ensure that all teams are appropriately resourced and working efficiently. At the conclusion of the meeting they will award one team the "Excellence Award" on the basis of inclusive decision making and the quality of the team's analysis.