

# Application for Fee Remission

## Part A

### Section 1 Applicant details

Surname	<input type="text"/>	Forename	<input type="text"/>
Department	<input type="text"/>	Employee number	<input type="text"/>
Student ID number	<input type="text"/>	Programme name	<input type="text"/>
Academic year	<input type="text"/>		

I confirm that I have read and understood the Fee's Remission and external funding Policy

### Section 2 Applicant Statement

*In this section the applicant should set out the professional development benefits*

*See Section 4.1 of the Fee's Remission and External Funding Policy for further information.*

### Section 3 Line Manager's Statement of Support

*Line managers endorsement identifying the benefits for the applicant and wider team*

Managers Name	<input type="text"/>
Job title	<input type="text"/>
Email address	<input type="text"/>

Please submit the completed form to [fees@lse.ac.uk](mailto:fees@lse.ac.uk)

Salesforce case number

Date Received

Advisor's name

FICC Manager name

FICC check: Application Eligible Yes  No

Payroll check: Employee status eligible Yes  No

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Authorisation by CFO

Part C

CFO: Mike Ferguson

Approved  Rejected

If rejected, please include reason below.

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Processing steps if approved by CFO

Part D

SITS billing 90% to AA11

Journal processed using code 10.0.1000.1355.31312

Update employee

Reconcile Onefinance AR Ledger

Part D Processing date