New Statements 5

INDUCTION

Statements 5

What is Statements 5 ?

- Financial reports accessed via a web browser
- Security based on LSE network ID (single sign-on)
- Access remotely via remote desktop
- Runs against warehoused data, refreshed overnight.
- Update to Statements4, with additional functionality

Statements 5

What is new?

- Web based therefore no client installation
- All reports ‘drillable’
- Multiple export formats (.xls (excel) .pdf .csv .doc (word) .tiff etc.)
- Active/Inactive code filters
- Forecasts available in summary reports
- Comprehensive ‘Landing page’ filters
- Enhanced transactional drilldowns
- Enhanced transaction search report
- Enhanced payroll code reporting on summary and transactional reports
- Budget transactions report
- Warehoused data = faster performance
- Simplified report options

Compatibility

Statements 5 should be compatible with any web browser. We have tested it successfully on

- Internet Explorer
- Chrome
- Firefox

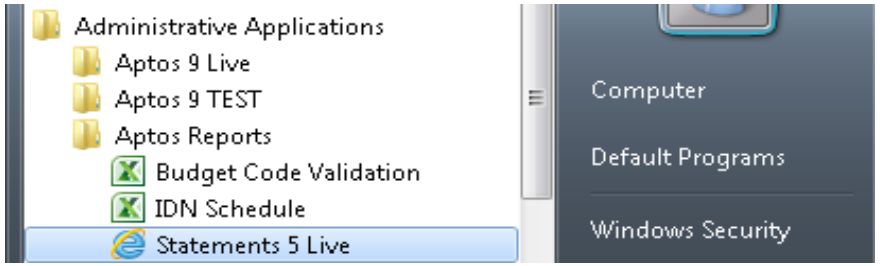
Note that document image viewing is currently only supported on IE, and has issues. This system is due to be upgraded by mid-2015 and will then be compatible with any browser.

Aside from the document viewing issues, our preferred browser is Chrome.

Finance

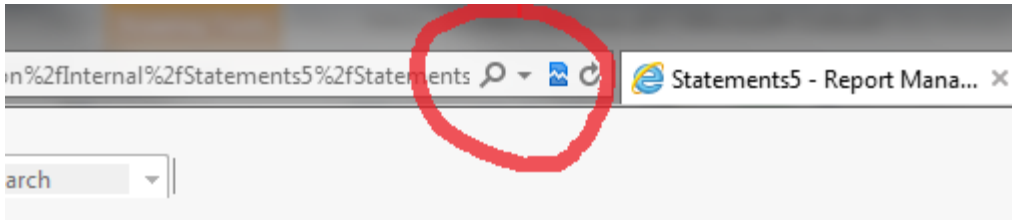
Opening Statements 5

- To access to the Statements 5 'Landing page', Go to your Desktop Start Button and select " All Programs > Administrative Applications" followed by….



- If you are experiencing difficulty with the above, use …
  - Short URL = http://www.lse.ac.uk/ssrs-reports-statements5

- Note, if using IE you will need to click the 'compatibility view' icon, else some of the right hand side of the report to fail to display..



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User Accounts

- LSE username determines which budget codes are visible
- User accounts maintained by Financial Reporting and Analysis (formerly Management Accounts)
- Payroll budget codes are restricted

Finance

NEW SIGNATURE & APTOS ACCESS AUTHORISATION FORM

(To be completed by the Budget Controller)

Name of new signatory (block capitals)	Surname	Forename
LSE ID number and network login name	LSE ID number	LSE network login
Name of previous signatory, if applicable	Surname	Forename
Department/Institute/Division/Centre		

Budget accounts that may be signed against and/or viewed via Aptos

Please note, a default signing limit of £500 is entered unless otherwise specified.

1 -				-				
Signatory Y / N	Signing limit £				Expiry date, if applicable			
1 -				-				
Signatory Y / N	Signing limit £				Expiry date, if applicable			
1 -				-				
Signatory Y / N	Signing limit £				Expiry date, if applicable			
1 -				-				
Signatory Y / N	Signing limit £				Expiry date, if applicable			
1 -				-				
Signatory Y / N	Signing limit £				Expiry date, if applicable			

Specimen Signature
Please sign completely within this box as the signature will be scanned

USE BLACK INK ONLY.

By signing above you confirm that;

1) you have read the Financial Regulations on the Finance Division website at http://www.lse.ac.uk/collections/financeDivision/Financial Regulations.htm

2) you understand your responsibilites as budget holder and that you are accountable to the Budget Controller;

Notification authorised by _____ Date _____

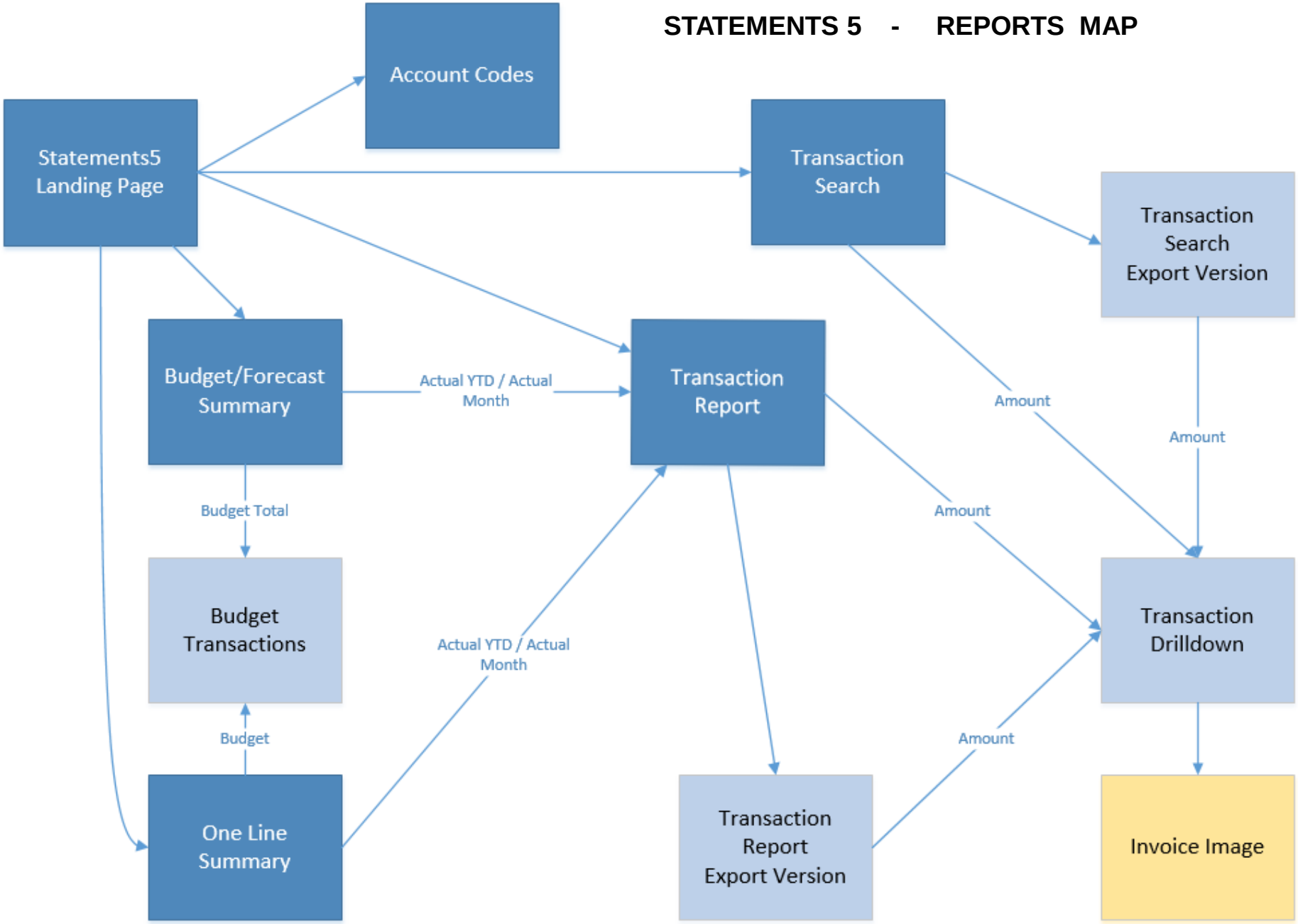
(Must be the signature of the Budget Controller of the budgets listed above)

PLEASE RETURN TO MANAGEMENT ACCOUNTS SECTION, FINANCE DIVISION , ROOM AH300

For FD use only

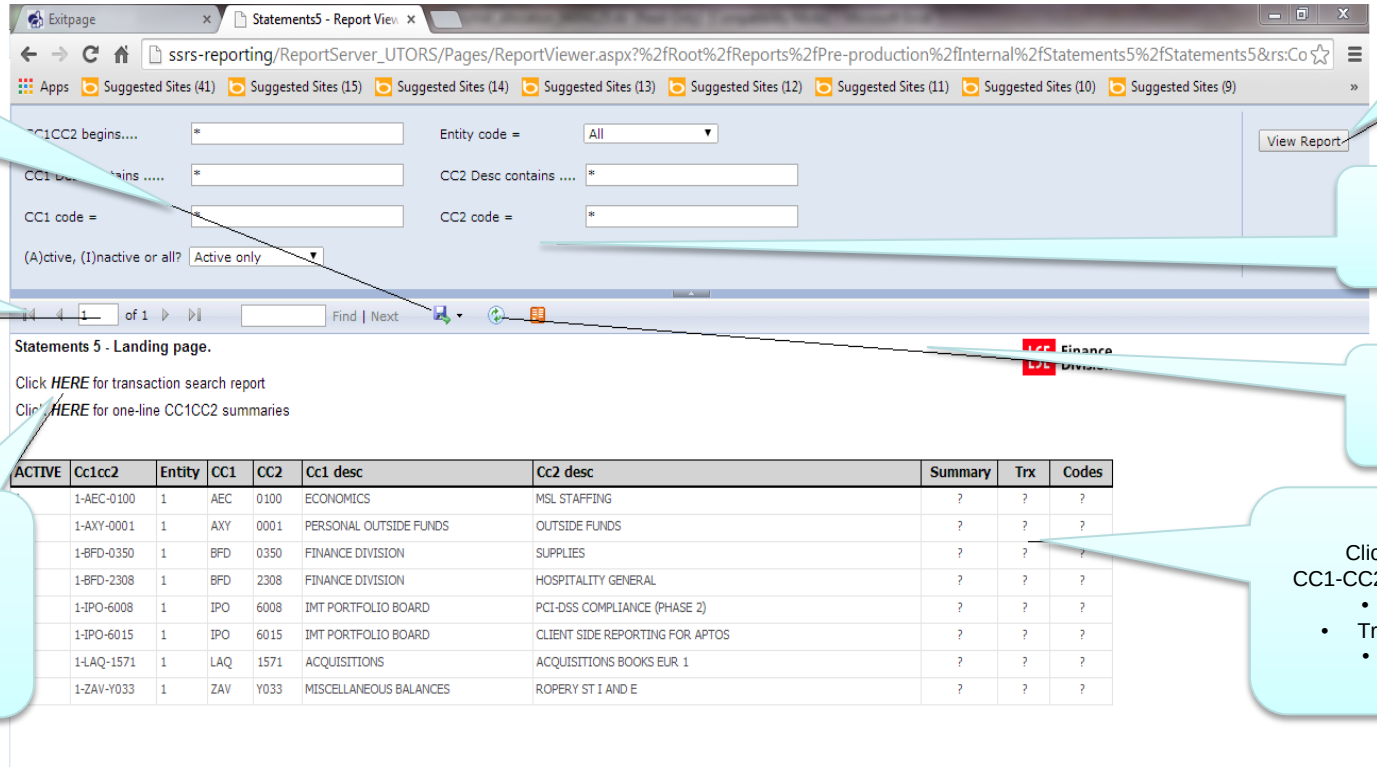
Rec'd Date	DB number	DB entry	Signature	Date

STATEMENTS 5 - REPORTS MAP



Finance

Statements 5 Landing Page



Export Options – Excel , PDF , Word etc.

Run / Refresh Report

Selection / Filter Parameter Panel

Page Controls

Refresh / Stop

Other Reports
* Transaction Search
*CC1-CC2 One Line Summaries

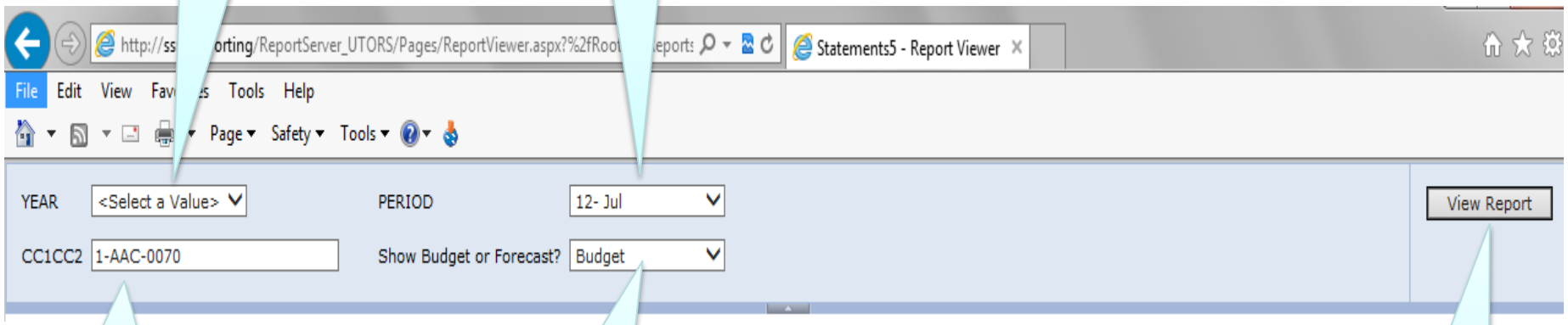
Click **"?"** for …
CC1-CC2 Specific Reports:
- Summary
- Transaction Detail
- Code List

Finance

Reports – Budget Summary (i)

Financial Year – Dropdown selection.
Note: Select ***before*** Clicking "View Report"

Period – Month Dropdown selection



1-CC1-CC2 Entry
(Retype to change)

Budget or Forecast selection

Run / Refresh Report

Finance

Reports – Budget Summary (ii)

Financial Year – Dropdown selection

1-CC1-CC2 Entry (Retype to change)

Budget - Prior Year surplus brought forward

Previous Month Year to Date Actual

Budget Year to Date – Drilldown to budget journals

Period – Month Dropdown selection

Budget or Forecast selection

Actuals (both selected ***Month*** and ***Year to Date***) includes Drilldown to Transaction Report.

(single click on desired value)

Variance: Actual YTD less Budget YTD

(Negative = Underspend)

Return to Landing Page

http://ssrs-reporting/ReportServer_UTORS/Pages/ReportViewer.aspx?%2fRoot%2fReports Statements5 - Report Viewer

File Edit View Favorites Tools Help

Page Safety Tools

YEAR 2013/14 PERIOD 12- Jul

CC1CC2 1-AAC-0070 Show Budget or Forecast? Budget

1 of 1 100% Find | Next

Budget summary report for costcentre 1-AAC-0070

LSE Finance Division

Selections: As at 2013/14, period 12- Jul.
ACCOUNTING
DEPARTMENTAL ALLOCATIONS

Account	Budget heading	Budget YTD	Brought Forward	Actual (month)	Actual (year to date)	Variance
1-AAC-0070-00000	BUDGET	59,984	0	0	0	
1-AAC-0070-00001	BROUGHT FORWARD	33,505	0	0		
1-AAC-0070-40[illegible]	CALL CHARGES		8,007	756	8,763	
1-[illegible]-0070-43001	EQUIPMENT		1,200	0	1,200	
1-AAC-0070-43003	FURNITURE		2,374	0	2,374	
1-AAC-0070-43052	IT EQUIPMENT		538	39	577	
1-AAC-0070-44001	PRINTING		645	313	957	
1-AAC-0070-44002	STATIONERY		4,026	611	4,637	
1-AAC-0070-44003	POSTAGE		1,072	0	1,072	
1-AAC-0070-44004	DUPLICATING		5,634	402	6,035	
1-AAC-0070-44007	POSTAGE FAX AND CALL CHARGES		28	0	28	
1-AAC-0070-45205	GENERAL SCHOOL EXPENSES		736	0	736	
1-AAC-0070-45207	BOOKS		58	0	58	
1-AAC-0070-47001	TRAVEL AND SUBSISTENCE UK		320	186	505	
1-AAC-0070-47002	TRAVEL AND SUBSISTENCE OVERSEAS		845	92	937	
1-AAC-0070-49001	HOSPITALITY STUDENTS		3,922	0	3,922	
1-AAC-0070-49004	HOSPITALITY		15,709	1,125	16,834	
1-AAC-0070-51001	SUBSCRIPTIONS GENERAL		178	0	178	
1-AAC-0070-52082	CONFERENCE ATTENDANCE		2,311	697	3,008	
Totals for 1-AAC-0070		**93,489**	**47,602**	**4,220**	**51,822**	**(41,667)**

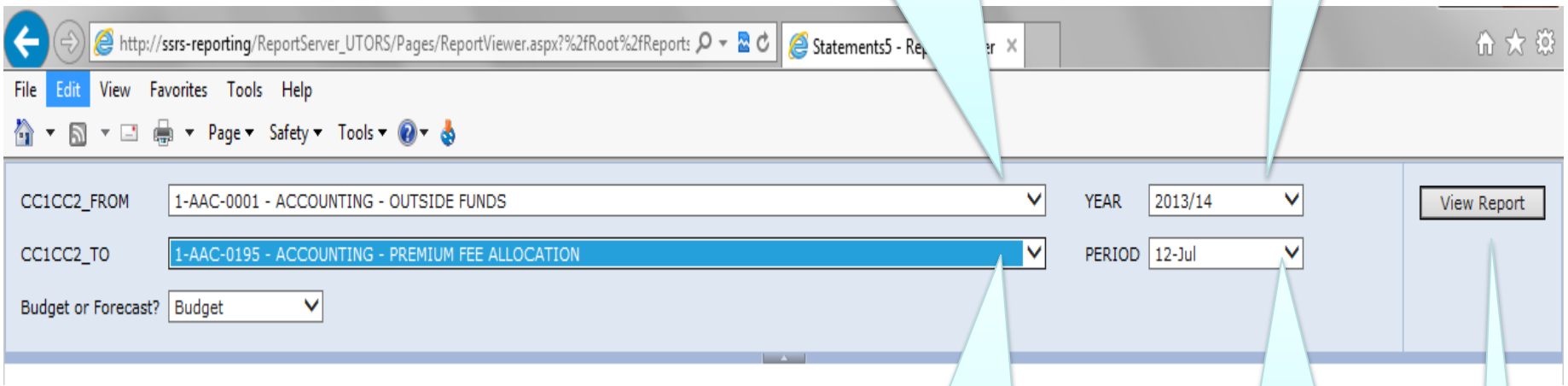
Run by LSE\BLACKM on 06 February 2015 10:38:25 1

Finance

Reports – Click HERE for one line CC1-CC2 Summaries (i)

(1) RANGE Selection **FROM** : 1-CC1-CC2 Entry
(Dropdown selection)

(2) Financial Year – Dropdown selection.
Note: Select ***before*** Clicking "View Report"



(3) Period – Month Dropdown selection

(4) RANGE Selection **TO** : 1-CC1-CC2 Entry
(Dropdown selection)

(5) Run / Refresh Report

Finance

Reports – Click HERE for one line CC1-CC2 Summaries (ii)

CC1CC2_FROM: 1-AAC-0001 - ACCOUNTING - OUTSIDE FUNDS

YEAR: 2013/14

CC1CC2_TO: 1-AAC-0195 - ACCOUNTING - PREMIUM FEE ALLOCATION

PERIOD: 12-Jul

Budget or Forecast? Budget

1 of 1 100% Find | Next

Budget or Forecast selection

Actuals (both selected Month and Year to Date) includes ***Drilldown*** to Transaction Report.

(single click on desired value)

CC1-CC2 – ***Drilldown*** to Budget Summary Report for selected CC1CC2 @expense code level

Statements 5 - One-line summary reports

For codes 1-AAC-0001 to 1-AAC-0195 , 2013/14 as at period 12-Jul

Cc1cc2	CC1 Description	CC2 Description	Bud ytd	Act ytd	Variance
1-AAC-0001	ACCOUNTING	OUTSIDE FUNDS	502,940.00	(28,285.27)	(531,225)
1-AAC-0040	ACCOUNTING	SUBSTITUTE TEACHING ACCOUNT	290,426.00	0.00	(290,426)
1-AAC-0041	ACCOUNTING	RIIF ALLOCATIONS	1,668.00	(17,390.06)	(19,058)
1-AAC-0070	ACCOUNTING	DEPARTMENTAL ALLOCATIONS	93,489.00	51,821.67	(41,667)
1-AAC-0075	ACCOUNTING	GRANTS RTSG	0.00	0.00	0
1-AAC-0100	ACCOUNTING	MSL STAFFING	3,257,343.00	2,914,430.83	(342,912)
1-AAC-0107	ACCOUNTING	REPLACEMENT TEACHING	34,302.00	0.00	(34,302)
1-AAC-0195	ACCOUNTING	PREMIUM FEE ALLOCATION	186,455.00	60,712.72	(125,742)
		Totals	4,366,623.00	2,981,289.89	(1,385,333)

Variance: Actual YTD less Budget YTD

(Negative = Underspend)

Budget Year to Date – ***Drilldown*** to budget journals

CC1CC2_FROM 1-AAC-0001 - ACCOUNTING - OUTSIDE FUNDS YEAR 2013/14

CC1CC2_TO 1-AAC-1802 - ACCOUNTING - STUDENT SUPPORT PERIOD 12-Jul

Budget or Forecast? Budget

1 of 1 100% Find | Next

Statements 5 - One-line summary reports

For codes 1-AAC-0001 to 1-AAC-1802 , 2013/14 as at period 12-Jul

On-Line Summary Report

LSE Finance Division

Cc1cc2	CC1 Description	CC2 Description	Bud ytd	Act ytd	Variance
1-AAC-0001	ACCOUNTING	OUTSIDE FUNDS	502,940.00	(28,285.27)	(531,225)
1-AAC-0040	ACCOUNTING	SUBSTITUTE TEACHING ACCOUNT	290,426.00	0.00	(290,426)
1-AAC-0041	ACCOUNTING	RIIF ALLOCATIONS	1,668.00	(17,390.06)	(19,058)
1-AAC-0070	ACCOUNTING	DEPARTMENTAL ALLOCATIONS	93,489.00	51,821.67	(41,667)
1-AAC-0075	ACCOUNTING	GRANTS RTSG	0.00	0.00	0
1-AAC-0100	ACCOUNTING	MSL STAFFING	3,257,343.00	2,914,430.83	(342,912)
1-AAC-0107	ACCOUNTING	REPLACEMENT TEACHING	34,302.00	0.00	(34,302)
1-AAC-0195	ACCOUNTING	PREMIUM FEE ALLOCATION	186,455.00	60,712.72	(125,742)
1-AAC-1802	ACCOUNTING	STUDENT SUPPORT	39,678.00	(13,360.45)	(53,038)
		Totals	**4,406,301.00**	**2,967,929.44**	**(1,438,372)**

CC1CC2_FROM 1-AAC-0001 - ACCOUNTING - OUTSIDE FUNDS

CC1CC2_TO 1-AAC-1802 - ACCOUNTING - STUDENT SUPPORT

Budget or Forecast? Budget

YEAR 2013/14

PERIOD 12-Jul

1 of 1 100% Find | Next

Statements 5 - One-line summary reports

For codes 1-AAC-0001 to 1-AAC-1802 , 2013/14 as at period 12-Jul

On-Line Summary Report

LSE Finance Division

Click on CC1CC2

Cc1cc2	CC1 Description	CC2 Description	Bud ytd	Act ytd	Variance
1-AAC-0001	ACCOUNTING	OUTSIDE FUNDS	502,940.00	(28,285.27)	(531,225)
1-AAC-0040	ACCOUNTING	SUBSTITUTE TEACHING ACCOUNT	290,426.00	0.00	(290,426)
1-AAC-0041	ACCOUNTING	RIIF ALLOCATIONS	1,668.00	(17,390.06)	(19,058)
1-AAC-0070	ACCOUNTING	DEPARTMENTAL ALLOCATIONS	93,489.00	51,821.67	(41,667)
1-AAC-0075	ACCOUNTING	GRANTS RTSG	0.00	0.00	0
1-AAC-0100	ACCOUNTING	MSL STAFFING	3,257,343.00	2,914,430.83	(342,912)
1-AAC-0107	ACCOUNTING	REPLACEMENT TEACHING	34,302.00	0.00	(34,302)
1-AAC-0195	ACCOUNTING	PREMIUM FEE ALLOCATION	186,455.00	60,712.72	(125,742)
1-AAC-1802	ACCOUNTING	STUDENT SUPPORT	39,678.00	(13,360.45)	(53,038)
		Totals	4,406,301.00	2,967,929.44	(1,438,372)

YEAR 2013/14

CC1CC2 1-AAC-1802

PERIOD 12- Jul

Show Budget or Forecast? Budget

Budget Summary Report

1 of 1 100% Find | Next

Budget summary report for costcentre 1-AAC-1802

Selections: As at 2013/14, period 12- Jul
ACCOUNTING
STUDENT SUPPORT

LSE Finance Division

Account	Budget heading	Budget YTD	Brought Forward	Actual (month)	Actual (year to date)	Variance
1-AAC-1802-00001	BROUGHT FORWARD	39,678	0	0	0	
1-AAC-1802-09032	TRANSFER OF FUNDS		(125,000)	0	(125,000)	
1-AAC-1802-44002	STATIONERY		1,400	0	1,400	
1-AAC-1802-44003	POSTAGE		53	0	53	
1-AAC-1802-44004	DUPLICATING		5	0	5	
1-AAC-1802-44050	REPRO COSTS UNDERGRADUATES		42,705	0	42,705	
1-AAC-1802-44051	REPRO COSTS POSTGRADUATES		40,540	0	40,540	
1-AAC-1802-44075	COPYRIGHT COSTS UDERGRADUATES		6,536	0	6,536	
1-AAC-1802-44076	COPYRIGHT COSTS POSTGRADUATES		1,924	0	1,924	
1-AAC-1802-45045	HOSPITALITY		67	0	67	
1-AAC-1802-47001	TRAVEL AND SUBSISTENCE UK		304	0	304	
1-AAC-1802-98031	ACADEMIC SALARIES OVERTIME NON MSL		258	11,034	11,292	
1-AAC-1802-98178	CASUAL STAFF THROUGH PAYROLL NON MSL		1,281	1,621	2,902	
1-AAC-1802-98188	HONORARIA NON MSL		2,246	0	2,246	
1-AAC-1802-98500	NON MSL FUNDED SCHEDULE D		1,667	0	1,667	
Totals for 1-AAC-1802		**39,678**	**(26,016)**	**12,655**	**(13,360)**	**(53,038)**

LSE

CC1CC2_FROM: 1-AAC-0001 - ACCOUNTING - OUTSIDE FUNDS
CC1CC2_TO: 1-AAC-1802 - ACCOUNTING - STUDENT SUPPORT
Budget or Forecast?: Budget
YEAR: 2013/14
PERIOD: 12-Jul

1 of 1 | 100% | Find | Next

Statements 5 - One-line summary reports

On-Line Summary Report

LSE Finance Division

For codes 1-AAC-0001 to 1-AAC-1802 , 2013/14 as at period 12-Jul

Cc1cc2	CC1 Description	CC2 Description	Bud ytd	Act ytd	Variance
1-AAC-0001	ACCOUNTING	OUTSIDE FUNDS	502,940.00	(28,285.27)	(531,225)
1-AAC-0040	ACCOUNTING	SUBSTITUTE TEACHING ACCOUNT	290,426.00	0.00	(290,426)
1-AAC-0041	ACCOUNTING	RIIF ALLOCATIONS	1,668.00	(17,390.06)	(19,058)
1-AAC-0070	ACCOUNTING	DEPARTMENTAL ALLOCATIONS	93,489.00	51,821.67	(41,667)
1-AAC-0075	ACCOUNTING	GRANTS RTSG	0.00	0.00	0
1-AAC-0100	ACCOUNTING	MSL STAFFING	3,257,343.00	2,914,430.83	(342,912)
[illegible]	ACCOUNTING	REPLACEMENT TEACHING	34,302.00	0.00	(34,302)
1-AAC-0195	ACCOUNTING	PREMIUM PER HOUR [illegible]	186,455.00	60,712.72	(125,742)
1-AAC-1802	ACCOUNTING	STUDENT SUPPORT	39,678.00	(13,360.45)	(53,038)
		Totals	4,406,301.00	2,96[illegible]4	(1,438,372)

Click on Act ytd

Year from: 2013/14
Year to?: 2013/14
PER FROM: 1 - Aug
PER TO: 12- Jul
CC1CC2: 1-AAC-1802

Transaction Detail Report

4 of 5 | 100% | Find | Next

Account	L04 desc	Trx date	Trx type	Reference	Narrative	Period	Amount
1-AAC-1802-98178	CASUAL STAFF THROUGH PAYROLL NON MSL	30 Apr 2014	PAYROLL	022729	SAKA MR O	2013/14 9	493.08
	CASUAL STAFF THROUGH PAYROLL NON MSL	31 May 2014	PAYROLL	006680	BECCALLI PROF E	2013/14 10	788.29
	CASUAL STAFF THROUGH PAYROLL NON MSL	31 Jul 2014	PAYROLL	020379	DE GANNES MISS NS	2013/14 12	1,621.01
					Total for code 1-AAC-1802-98178 - CASUAL STAFF THROUGH PAYROLL NON MSL		**2,902.38**
1-AAC-1802-98188	HONORARIA NON MSL	31 Oct 2013	PAYROLL	000442	DAY MS JFS	2013/14 3	2,246.03
					Total for code 1-AAC-1802-98188 - HONORARIA NON MSL		**2,246.03**
1-AAC-1802-98500	NON MSL FUNDED SCHEDULE D	23 Jan 2013	PURCHASE	PC-3447	JUSTIN ADAMS, COURSE PACK PRINTING 23/01/2013PEARSON EDUCATION	2013/14 1	352.80
	NON MSL FUNDED SCHEDULE D	31 May 2014	PURCHASE	401	ALMAR BUSINESS SOLUTIONS, MARKING OF AC100 SCRIPTS, 31/05/14ALMAR BUSINESS SOLUTIONS LTD	2013/14 11	1,314.27
					Total for code 1-AAC-1802-98500 - NON MSL FUNDED SCHEDULE D		**1,667.07**
Total							**(13,360.45)**

CC1CC2_FROM 1-AAC-0001 - ACCOUNTING - OUTSIDE FUNDS

YEAR 2013/14

CC1CC2_TO 1-AAC-1802 - ACCOUNTING - STUDENT SUPPORT

PERIOD 12-Jul

Budget or Forecast? Budget

1 of 1 100% Find | Next

Statements 5 - One-line summary reports

For codes 1-AAC-0001 to 1-AAC-1802 , 2013/14 as at period 12-Jul

On-Line Summary Report

LSE Finance Division

Cc1cc2	CC1 Description	CC2 Description	Bud ytd	Act ytd	Variance
1-AAC-0001	ACCOUNTING	OUTSIDE FUNDS	502,940.00	(28,285.27)	(531,225)
1-AAC-0040	ACCOUNTING	SUBSTITUTE TEACHING ACCOUNT	290,426.00	0.00	(290,426)
1-AAC-0041	ACCOUNTING	RIIF ALLOCATIONS	1,668.00	(17,390.06)	(19,058)
1-AAC-0070	ACCOUNTING	DEPARTMENTAL ALLOCATIONS	93,489.00	51,821.67	(41,667)
1-AAC-0075	ACCOUNTING	GRANTS RTSG	0.00	0.00	0
1-AAC-0100	ACCOUNTING	MSL STAFFING	3,257,343.00	2,914,430.83	(342,912)
1-AAC-0107	ACCOUNTING	REPLACEMENT TEACHING	34,302.00	0.00	(34,302)
1-AAC-0195	ACCOUNTING	PREMIUM FEE ALLOCATION	186,455.00	60,712.72	(125,742)
1-AAC-1802	ACCOUNTING	STUDENT SUPPORT	39,678.00	(13,360.45)	(53,038)
		Totals	[illegible]01.00	2,967,929.44	(1,438,372)

Click on Bud ytd

CC1CC2 1-AAC-1802

YEAR 2013/14

PERIOD TO 12- Jul

Budget Transaction Report

1 of 1 100% Find | Next

Statements 5 - Budget transactions report

For 1-AAC-1802, 2013/14 periods up to and including 12- Jul

LSE [illegible]ce [illegible]ion

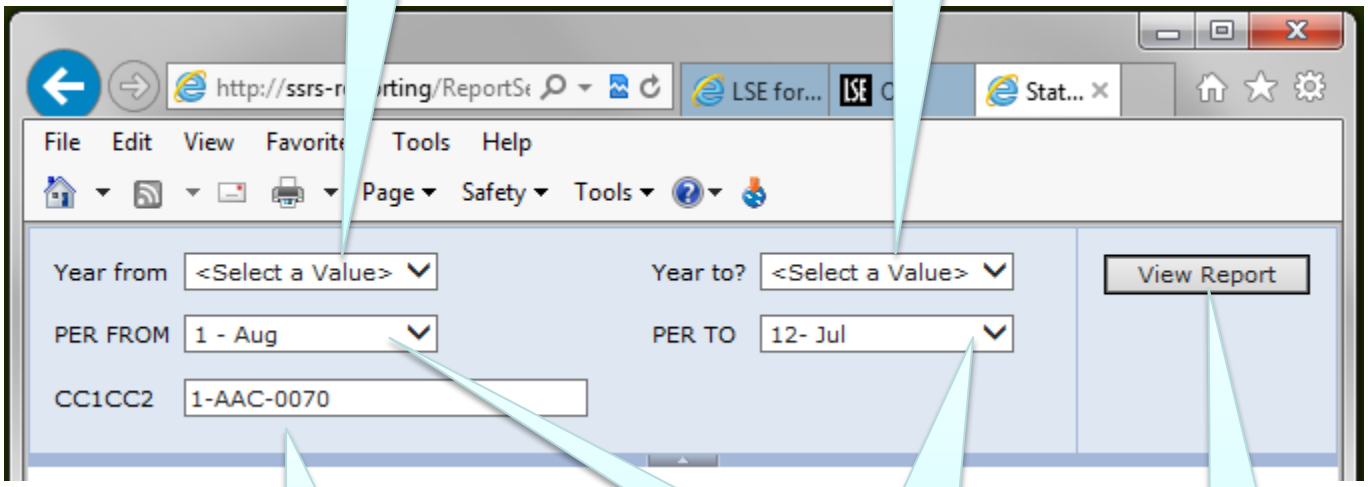
Account	Cc1 desc	Cc2 desc	Budget id	Revision type	Wp narrative	Amount
1-AAC-1802-00001	ACCOUNTING	STUDENT SUPPORT	43374	ORIGINAL		39,678
	Total					**39,678**
Total						**39,678**

Finance

Reports – Transaction Report (i)

FROM Financial Year – Dropdown selection. **Note:** Select ***before*** Clicking "View Report"

TO Financial Year – Dropdown selection. **Note:** Select ***before*** Clicking "View Report"



1-CC1-CC2 Entry (Retype to change)

Period **FROM & TO** – Month Dropdown selection

Run / Refresh Report

Finance

Reports – Transaction Report (ii)

Year from 2010/11 | Year to? 2010/11 | View Report

PER FROM 1 - Aug | PER TO 7 - Feb

CC1CC2 1-BZZ-2375

1 of 2 ? | 100% | Find | Next

Statements 5 Transaction report for costcentre 1-BZZ-2375

Selections: From 2010/11 period 1 - Aug to 2010/11 period 7 - Feb , codes 1-BZZ-2375, account profile %

Click for export friendly version

LSE Finance Division

C1 Description	CC2 Description
ITER ADMINISTRATIVE DEPARTMENT	SCHOOL SUBSCRIPTIONS

Non-pay transactions

Account	L04 desc	Trx date	Trx type	Reference	Narrative	Period	Amount
1-BZZ-2375-51001	SUBSCRIPTIONS GENERAL	1 Aug 2010	PURCHASE	56598	MEMBERSHIP OF SUMSUNIVERSITY OF READING	2010/11 1	16,920.00
	SUBSCRIPTIONS GENERAL	1 Aug 2010	SCR	SCR10009	APTOS USER GROUP LTD	2010/11 1	(250.00)
	SUBSCRIPTIONS GENERAL	1 Aug 2010	PIA	PIA10011	PREPAID SUBSCRIPTIONS	2010/11 1	50,422.79
	SUBSCRIPTIONS GENERAL	2 Aug 2010	PURCHASE	1192	RENEWAL OF AHUAASSOCIATION OF HEADS OF UNIVERSITY ADMIN	2010/11 1	1,025.00
	SUBSCRIPTIONS GENERAL	2 Aug 2010	PURCHASE	910270	ANNUAL SUBSCRIPTIONECC LTD	2010/11 1	9,572.73
	SUBSCRIPTIONS GENERAL	4 Aug 2010	PURCHASE	S 21	LUPC MEMBERSHIPLONDON UNIVERSITY PURCHASING CONSORTIUM	2010/11 1	14,100.00
	SUBSCRIPTIONS GENERAL	4 Aug 2010	PURCHASE	AUG10/014	APTOS USER GROUP ANNUAL MEMBERSHIP 2010/11THE APTOS USER GROUP LTD	2010/11 1	500.00
	SUBSCRIPTIONS GENERAL	4 Aug 2010	PURCHASE	4072	SUBSCRIPTIONSQUALITY ASSURANCE FOR HIGHER EDUCATION	2010/11 1	20,549.00
	SUBSCRIPTIONS GENERAL	13 Aug 2010	PURCHASE	SI/160/10/11	ANNUAL MEMBERSHIPAMOSSHE LTD	2010/11 1	530.00
	SUBSCRIPTIONS GENERAL	16 Sep 2008	PURCHASE	CUC000196	ANNUAL SUBSCRIPTIONTHE UNIVERSITY OF SHEFFIELD	2010/11 2	917.00
	SUBSCRIPTIONS GENERAL	15 Sep 2010	PURCHASE	005732	SUBSCRIPTIONHIGHER EDUCATION ACADEMY	2010/11 2	4,332.83
	SUBSCRIPTIONS GENERAL	20 Sep 2010	BANKING	200910S5	THOMAS REUTERS LE LONDA-0000000023	2010/11 2	(172.01)
	SUBSCRIPTIONS GENERAL	6 Sep 2010	PURCHASE	90147615	SUBSCRIPTIONUNIVERSITY OF LEEDS	2010/11 4	3,525.00
	SUBSCRIPTIONS GENERAL	13 Oct 2010	PURCHASE	57171850	BARBARA BUSH - HR DIRECTORDLA PIPER SOLICITORS	2010/11 4	1,051.63
	SUBSCRIPTIONS GENERAL	22 Nov 2010	PURCHASE	1967	SUBSCRIPTIONOIA	2010/11 4	10,678.00
	SUBSCRIPTIONS GENERAL	27 Oct 2010	PURCHASE	952	MEMBERSHIP 2010/11BUFDG	2010/11 5	1,190.00
					Total for code 1-BZZ-2375-51001 - SUBSCRIPTIONS GENERAL		**134,891.97**
Total							**134,891.97**

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Page 1

Summary of parameter

Click to view exportable version

Sort Function

Click to View 'Drill Down Summary

Expense Code Description

Effective Date e.g. invoice date

How Transaction is classified

Ref. e.g. invoice number

Transaction Description

+ = charge to account, () = is credit to account

Period in which transaction posted

Sub-total for each Expense Code

Statements 5 Transaction drilldown report

LSE Finance Division

Summary transaction detail for transaction 13774993

Account	L04 desc	Trx date	Trx type	Reference	Narrative	Amount
1-AAC-0075-49053	RTSG EXPENDITURE	05 August 2014	PURCHASE	GM-41856 6457	BOOKSAMIRASLANI HAMLI	167.00

Transaction entry details

Posted By	User Name	Date posted
OATESS	OATES, SALLY-ANN	14 August 2014

Voucher Number	Voucher originator	Voucher Narrative	Voucher Reference	Voucher type	Voucher source
1085532	OATESS			APDOCS	APTOS

Click **here** for to view an image of the purchase invoice (opens in new window)

Click to view Document Image

- Click Compatibility View if required

Payables Invoice status	Current vendor balance
Paid	0.00

AP Invoice header and line detail

Apihead id	Invoice number	Reference	Vendor id	Inv dat	Invdue dat	Usrccy id	Invent dat	Nar not
803883	GM-41856 6457	9990002871610	E015105 - AMIRASLANI HAMLI	8/5/2014 12:00:00 AM	05 August 2014	GBP	12 August 2014	

Apiline id	Apiline dsc	Acc cod1	VAT spec	Net	VAT	Gross
5	BOOKS	1-AAC-0075-49053	E	707.00	0.00	707.00
	Totals for invoice		**GM-41856 6457**	**707.00**	**0.00**	**707.00**

Payment Batch Details

Srt dat	Trxtyp dsc	Trx ref	Org amt	Usrccy id	Trx amt
05 August 2014	Invoice (PINV)	GM-41856 6457	(707.00)	GBP	(707.00)
19 August 2014	Bacs Payment (BACS)	PG1E015105-	707.00	GBP	707.00

Finance

Reports – Click HERE for Transaction Search

All/part of account, with '%' as wildcard

Optional Date entered in Aptos

Year From and To

Period From & To

Optional Date entered in Aptos

Transaction type - select from list

Optional All/part of narrative

Optional Amount to (£)

Run Report

Optional All/part of transaction reference

Optional Amount to (£)

Transaction Currency

Year from	2010/11	Period from	1 - Aug
Year to	2010/11	Period to	12- Jul
Entered from date	01-Jan-1998	Entered to date	31-Dec-2050
CC1CC2 begins (% for all)	1-BZZ-2375	TT SRCH GRP	All other transactions, Accounts
Reference contains	AUG	Narrative contains	
Amount from	999999999	Amount to	999999999
Currency	GREAT BRITISH POUNDS, EURO		

View Report

1 of 2 ? 100% Find | Next

Statements 5 - Transaction search report

Selections 2010/11 period 0 to 2010/11 period 12
Entered between 01-Jan-1998 and 31-Dec-2050.
Codes beginning 1-BZZ-2375. Reference profile %AUG%
Run by LSE\HERLIHYM on 2/6/2015 11:16:21 AM

Click ***HERE*** for an export friendly version

Click to view exportable version

Click to View 'Drill Down Summary

Non-Payroll

Account	L02 desc	L03 desc	L04 desc	Trx date	Trx type	Reference	Narrative	Period	Amount
1-BZZ-2375-51001	INTER ADMINISTRATIVE DEPARTMENT	SCHOOL SUBSCRIPTIONS	SUBSCRIPTIONS GENERAL	4 Aug 2010	PURCHASE	AUG10/014	APTOS USER GROUP ANNUAL MEMBERSHIP 2010/11THE APTOS USER GROUP LTD	2010/11 1	500.00
								Total	**500.00**

Full Account Code

Description of CC1, CC2 and Expense code

New Statements 5 Roll-out Plan

- The launch of Statements 5 is based on a **gradual roll-out** to all existing users of Statement 4 and new users . At the end of April 2015 there are over 200 users.

- Pre-requisite for access to Statements 5 assignment to the LSE Finance signatory Database. The Financial Systems Team will given access to new users upon request.

- There will be a ***Surgery scheduled monthly*** **,** to address specific user concerns.

- **Statements 4** will still be supported [*including bug fixes*] for the foreseeable future
  - But there will be *no* further developments or enhancements.

- **New Users**: Our preference is that an assigned *Super-user* for the department conducts a **Statements 5** induction session for new users.