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| **First name:** |  | | **Surname:** |  | | |
|  |  | |  |  | |  |
| **Date:** |  | **Department /** **Division:** | |  | | |

**Top of Form**

**Planning the year ahead**

**1. What are your key performance standards / objectives and activities for the   
coming year?**This can include School-wide activities such as Green Impact Teams, School networks etc.

| **Performance standard / objective / activity** |
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**2. What learning and development and / or other support (if any) is required to help achieve these performance standards / objectives and support your personal and career development?**

| **Learning and development and / or other support** |
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| **We want to encourage people to consider their longer term career options, and, where appropriate, offer support in achieving these personal goals. What are your longer term career aspirations and how can LSE help with them?** |