

REFERENCE GUIDE TO PEER REVIEWERS (EXTERNAL & INTERNAL)

The Departmental External Experts/ Assessor List to be submitted for the VCAC's review and Committee's approval by HoD Deadline 1 (Monday 3 October 2022). All Referee nominations on Referees form G/4 and all nominations of External Experts for individual cases on External Experts for Promotion form G/5 should be submitted by HoD Deadline 2 (Monday 24 October 2022). All documentation to be sent electronically to hr.reviewandpromotion@lse.ac.uk.

The Selection Criteria for Referees (**Section 5.2**) and External Experts (**Section 5.3**) must be followed when making recommendations, any queries must be directed as soon as possible to the VCAC in the first instance.

	Promotion to Assistant Professorial Research Fellow	Promotion to Associate Professorial / Professorial Research Fellow	Self-sponsored promotion to Assistant Professorial Research Fellow	Self-sponsored promotion to Associate Professorial Research Fellow or Professorial Research Fellow	Emergency Promotion	Fee
External Referee	Dept	Dept	Cand	Cand	Dept	-
External Referee	Dept	Dept	Cand	Cand	Dept	-
External Referee	-	Dept	-	Cand	Dept	-
External Referee	Cand	Cand	VCAC	VCAC	-	-
External Referee	Cand	Cand	VCAC	VCAC	-	-
External Referee	-	Cand	-	VCAC	-	-
External Referee (Reserve)	-	Dept	-	Cand	Dept	-
External Referee (Reserve)	-	Cand	-	VCAC	-	-
External Expert	-	Dept	-	Cand	Dept	£200 /candidate
External Expert	-	Cand	-	VCAC	-	£200 /candidate
External Expert (Reserve)	-	Dept	-	Cand	Dept	-
External Expert (Reserve)	-	Cand	-	VCAC	-	-
Departmental Assessor	-	Dept	-	Dept	Dept	£250/year + £100/ candidate
Internal Reader	VCAC	VCAC	VCAC	VCAC	VCAC	-
Monitor/ 2nd Internal Reader	VCAC	VCAC	VCAC	VCAC	VCAC	-