



Job Description: Associate Professor

Roles at this level will typically reflect outstanding contributions to research and scholarship – both proven and potential. Individuals will have a substantial body of peer-reviewed publications in high quality outlets. Roles at this level will include a strong record in teaching, administration, managerial responsibilities in their department and School-wide service.

The relative balance of activities in research, teaching and administration may vary across departments, and is also likely to vary for any particular individual over the course of their career.

Range of Academic Activities and Responsibilities at Associate Professor level

Research

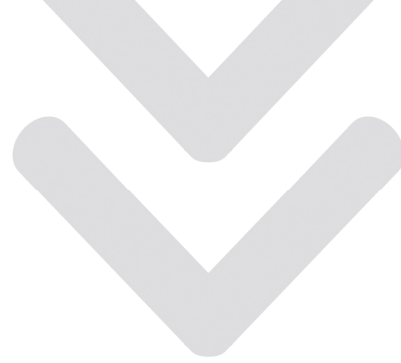
- Publishing research in top quality and well recognised international peer-reviewed outlets.
- Conducting substantive and original research into complex problems, ideas, concepts or theories and applying appropriate methodologies.
- Developing and carrying forward a coherent research strategy in their discipline which achieves public recognition and a sustained national and international impact.
- Leading peer reviewed funding bids which develop and enhance research support for the specialist area.
- Applying for, negotiating and managing large research projects, grants and/or research centres.
- Contributing to the leadership of department research strategy.
- Providing academic leadership at conferences and raising the profile of LSE research.
- Initiating and developing links with internal contacts such as academics in interdisciplinary departments/institutes/centres, external contacts at other educational institutions, employers and professional organisations to actively foster collaboration.
- Presenting research and giving invited papers at national and international conferences.
- Chairing and membership of boards of international journals and other bodies related to the discipline.
- Providing expert opinion and commentary to external audiences and organisations.

Teaching

- Contributing to the intellectual life of the School by engaging in high quality core and specialist teaching.
- Contributing to the monitoring and enhancement of quality in teaching within the department.
- Acting as a role model for teaching methods through excellent practice.
- Leading and developing courses, supervising small teaching teams and ensuring a high standard of teaching quality is delivered to students.
- Teaching and examining undergraduate and masters level students in core subjects and in own area of specialism.
- Acting as personal tutor and providing pastoral care.
- Supervising and examining PhD students.
- Developing innovative and attractive courses, shaping and influencing curriculum development and actively contributing to the review of courses in accordance with departmental strategy.

Activities relating to departmental /School management and administration

- Fostering collegiality and fulfilling responsibilities as set out by the Head of Department and other senior colleagues.
- Contributing to the overall management of the department in areas such as budget management and business planning and contributing to departmental level strategic planning.



- Contributing to strategic deliberations and making decisions at Institutional level, e.g. through office holding and chairing/ membership of School committees.
- Undertaking key administrative roles and/or taking substantial responsibility within the department, e.g. Programme Director, Chair of Examination Board, membership of departmental search committees or Deputy Head of Department.
- Liaising with central and departmental administration across the School to resolve issues concerning programme development, student welfare and examinations etc.
- Mentoring and appraising junior staff and providing advice on their career development.
- Engaging with external institutions, organisations and the wider community to support research, teaching and School strategic objectives.
- Support departmental academic recruitment activity – membership of relevant search committees.