

A one-minute guide to Ethics at the School

Ethics Code

The <u>Ethics Code</u> is a set of six core principles underpinning life at LSE. All members of the LSE community are expected to behave in line with these principles. The Code sets out how the School upholds the commitments and details the policies which support this. The six principles are:

- Responsibility and Accountability
- Integrity
- Intellectual Freedom
- Equality of Respect and Opportunity
- Collegiality
- Sustainability

There is a short <u>animation video</u> developed for students which explains the Ethics Code.

Living the Code

Take the training: All staff are strongly encouraged to complete the <u>online Ethics training module</u> on moodle, which takes around 20 minutes. If you require further training, please email <u>ethics@lse.ac.uk</u>.

Declare your interests and any gifts or hospitality: Staff should <u>declare interests</u> on the HR System, MyView. Any conflicts should be declared and managed in line with the School's <u>Conflicts of Interest Policy</u>. All gifts and hospitality offered over the value of £50 should be declared on the online <u>gift and hospitality register</u> line with the <u>Procedure for Gifts and Hospitality</u>.

Keeping research ethical: The School is committed to maintaining the integrity and probity of academic research. The School's <u>Code of Research Conduct</u> states that all research should be conducted to the highest levels of ethics and integrity. The Code is supported by the <u>Research Ethics Policy</u> which outlines the School's Research Ethics approval process.

Get involved: In our <u>staff networks</u>, <u>work on sustainability</u>, <u>online training</u> and <u>staff learning</u> and <u>development</u>.

Speak Up

The School encourages everyone who has a genuine concern to 'speak up' and raise the matter so that it can be addressed. There are several ways this can be done. You may wish to raise the matter with your tutor, line manager, supervisor, Departmental Manager, Head of Department or Head of Division.

To support individuals to raise concerns the School has set up the following ways these can be reported:

- Report It Stop It to report sexual violence, bullying or harassment (for students and staff)
- Speak Up/Whistleblowing to make a report in line with our Speak Up (Whistleblowing) Policy.

We also have a guide on how to respond to concerns when they are raised with you.