

16 March 2018

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Dear Dame Minouche,

Prevent duty annual reporting: monitoring outcome

Thank you for submitting your Prevent annual report documentation in December. After careful consideration of the report, I am pleased to inform you that we have concluded that in our view the information provided **demonstrated sufficient evidence of due regard to the Prevent duty** however this decision is **subject to you completing the action below**:

- The annual report sets out details on training delivered to key staff to date and you have also submitted a plan for delivering training in 2018 via correspondence. As the duty has been in force since September 2015, we expect providers to prioritise the delivery of Prevent training to take assurance that key staff are able to recognise vulnerability to being drawn into terrorism and be aware of what action to take in response. The School should ensure that training for any remaining key members of staff is prioritised.

Further feedback on your annual report and actions required

While overall we felt that the information provided demonstrated that your policies and procedures continued to meet the Prevent statutory guidance, and that they were being implemented, we wish to draw your attention to a certain area which we would like you to give further consideration:

- Please provide confirmation that the updated Code of Practice on Freedom of Speech has been approved by Council and how this has been communicated to staff and students.

Next steps

The actions required that are subject to this judgement should be taken forward as a matter of priority as we regard training as a fundamental aspect of compliance with the duty. You should confirm to your Adviser the timescale for when you expect this training to

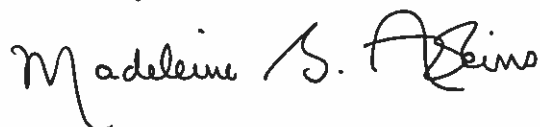
be completed and this must be no later than four months from receipt of this letter. You must also inform us when you have completed this training.

All other actions contained within this letter should be addressed before the end of the 2017-18 academic year or a case should be made to your Adviser where a longer timeframe is required. You should also ensure that the feedback has been reflected and evidenced in your next annual report, where appropriate. Should you have any queries about this feedback, please contact your Adviser who will be happy to assist.

Responsibility for ensuring compliance with the legal duty sits with the governing body or proprietor of your institution and you should continue to keep them suitably apprised of how your institution is demonstrating due regard to the duty.

From 1 April 2018, the Office for Students will replace HEFCE as the delegated Prevent monitor for relevant higher education bodies. Your next annual report will be due on 1 December 2018 and should be submitted to the OfS. In the meantime any serious Prevent-related incidents or significant changes to policies should be reported to your Prevent Adviser.

Yours sincerely

A handwritten signature in black ink that reads "Madeleine S. Atkins". The signature is written in a cursive style with a large initial 'M'.

Professor Madeleine Atkins
Chief Executive

cc: Dame Shirley Pearce, Chair of Court and Council.