

PREVENT at LSE: Action Plan
Ver. 16 – September 2019

This action plan focuses mainly on actions required in the next 6-12 months as well as ongoing tasks.

Note: some table entries overlap (eg items 4 and 5) but are listed separately to aid planning

“Guidance para” column = relevant paragraph(s) in *Prevent duty guidance: for higher education institutions in England and Wales*, HM Government, 16 July 2015

“Risk” column = relevant risk(s) identified in LSE Prevent risk assessment

Item	Guidance para	Risk	Action	Update	Lead	Notes
1	all	4	Secure agreement from OfS that LSE is demonstrating due regard for Prevent duty, in respect of annual accountability and data return, submitted in December 2018.	Confirmation received from the OfS on 15 April 2019 that the School had demonstrated due regard for the Prevent Duty.	School Secretary	Outcome reported to Audit Committee and Council in May 2019. School notified by the OfS on 17 May 2019 of selection for a Prevent Review Meeting in June. Feedback from the Prevent Review has been provided by OfS and a response is due from the School by 4 October 2019.
2	21	all	Review and update this action plan.	Reviewed June 2019.	School Secretary	LSE Prevent Group consulted on the updated plan and approved it at the meeting of the Group in June 2019.
3	19, 20 etc	all	Keep LSE Prevent risk assessment under review and report any substantive changes to the OfS.	Risk register significantly updated in May 2019 and shared with the OfS in preparation for the Prevent Review Meeting.	School Secretary and Risk Manager	Revised risk assessment to be shared with Audit Committee and Council.
4	7-13	1, 5	Keep Code of Practice on Free Speech under periodic review.	By May 2021 or earlier if legislative or other relevant circumstances change.	School Management Committee (via School Secretary)	Council last agreed updated Code on 15 May 2018. Watching brief kept to see if further revision may be necessary.
5	7-12	1, 2, 5, 6	Keep procedures for assessing and mitigating risks from external speakers and events (including branded off-campus events) under	Ongoing. Event Management Group established to monitor	Room Bookings, Events Office, LSE Security, Deputy Chief Operating Officer.	Must balance Prevent obligations against legal duties to ensure free speech and academic freedom. Small network of “risk spotters” established in 2017. New

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			periodic review, in line with Code of Practice on Free Speech etc.	and manage risks associated with events.		network of event-planning staff in all academic units launched Jan 2018, with 100% coverage achieved. Rules and guidance governing events revised June 2018.
6	8, 19, 20	2, 3	Review Equality Impact Assessment (EIA) of Prevent procedures.	January 2020	Equity, Diversity and Inclusion	LSE Prevent Group last approved EIA in February 2018.
7	16, 18	4	Establish and maintain partnership links with relevant bodies, including police and local authorities, Department for Education, OfS and regional HE/FE network coordinators.	Ongoing	Business Continuity Manager	Links well established with London network, which includes police, local authorities etc with continuing high level of engagement by staff across the School. School staff continue to attend and be active members of networks and Prevent related groups within London and across the sector.
8	16	2, 6	Continue to work to engage and consult students on all aspects of the Statutory Duty and action plan.	Offer LSESU tailored briefing for SU and students annually, eg when new sabbatical officers assume positions.	School Secretary; LSESU	LSESU General Secretary is invited to attend LSE Prevent Group. Special briefing sessions have been run for LSESU officers and staff since 2017.
9	17	4	Maintain a single point of contact to share information internally and to liaise with OfS.	Ongoing; School Secretary assumed this role from 21.12.18	School Secretary	
10	22, 24	3, 4	Provide initial or refresher staff training as necessary.	2018-19 training focused on groups less well covered to date, eg residence wardens and sub-wardens. Training plan, including refresher training to be developed for 2019/20.	Business Continuity Manager	

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11	23	2, 3	Review internal and external procedures in respect of sharing information on vulnerable individuals	Review agreed procedures every 3 years or before any actual use, therefore June 2019 at latest.	School Senior Advocate for Students; School Secretary	Procedure agreed at Director's Management Team (as was) meeting Dec 2014. Referral into Channel process potentially sensitive, therefore requires explicit approval of Director or a Pro-Director on recommendation of Prevent Group. Template for data-sharing agreement with third parties agreed by the School Management Committee in June 2016. Data sharing agreement updated in April 2018 to take account of new GDPR requirements.
12	25	2, 3, 4	Ensure sufficient support for students through provision of welfare, chaplaincy, safeguarding and pastoral care	Ongoing	Chaplain & Interfaith Advisor; School Senior Advocate for Students; student support staff.	Extensive arrangements already in place. All key staff trained in Prevent. Student Wellbeing Service "Cause for Concern" provides comprehensive guidance for staff has been fully updated, with appropriate references to Prevent duty, on an annual basis, since 2016.
13	26	2, 3, 4	Ensure appropriate policies in place for use of prayer room/faith-related facilities	Review in Michaelmas Term 2019.	Chaplain & Interfaith Advisor	Review with the previous Prevent lead held 26 Nov 2015.
14	27, 28	3, 7	Ensure appropriate policies and procedures in place for use of IT, with explicit references to Prevent duty.	Review at Information Governance Management Board in Summer 2020 as part of an annual process of review.	Information Security Manager for IMT; Research Division for policies on sensitive research.	The Information Governance Management Board (IGMB) approved amendments to Information Security Policy and the Monitoring and Logging Policy in July 2019. The Conditions of Use was updated in January 2019. Communications Division updated policies and guidance on use of social media in 2016.

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						IGMB also reviewed the School's compliance with the Prevent requirements relating to Prevent in July 2019. It agreed that the approach does not require any alteration, although compliance should continue to be monitored annually.
15	29	1, 2, 3, 6	Students' Union and societies to cooperate with School policies on Prevent duty.	Ongoing	LSESU	LSESU General Secretary is a member of Prevent group. However, SU is not directly covered by Prevent duty.
16	30	1, 2, 3, 6	Students' Union to consider Prevent or other relevant training for SU staff and elected officers	At intervals such as when new sabbatical officers take office.	LSESU	Covered in practice by item 8.
17		4	Maintain appropriate internal governance and reporting regime, including Audit Committee and Council at suitable intervals.	Audit Committee and Council received confirmation that the School had demonstrated due regard for the Prevent Duty in May 2019. Next formal Council review November 2019 unless circumstances require earlier.	Council, on advice of School Secretary	Aligned with OfS reporting and monitoring regime plus Audit Committee and Council timetables.