



Person Specification

This form lists the essential and desirable requirements needed in order to do the job.

Applicants will be shortlisted solely on the extent to which they meet these requirements.

Job title: Postgraduate Student Ambassador

Department/Division: Student Recruitment and Study Abroad, Academic Registrar's Division

Accountable to: Student Recruitment and Events Coordinator (Home)

Competency	Evidence	E/D
Qualifications	Studying for a Master's qualification at LSE	E
Knowledge and Experience	Knowledge of UK education	E
	An understanding of potential barriers faced by students with regards to access to postgraduate education	E
	Experience of working with young people	E
	An awareness of safeguarding and equity, diversity, and inclusion issues	E
	Previous experience and an awareness of the current process of applying for postgraduate study and financial support/scholarships	D
	Experience of supporting student recruitment activities or being a student ambassador during undergraduate studies	D
Communication	Excellent oral and written communication skills	E
	Ability to work and communicate with people at all levels	E
Teamwork and Motivation	Ability to work both individually and as part of a team	E
	Ability to guide and motivate others	E

Liaison and Networking	Ability to interact with and inspire young people from a range of backgrounds	E
Service Delivery	Reliable, punctual, organised and conscientious	E
Initiative and Problem Solving	The ability to take initiative and resolve problems when needed	E
Other	This role requires a willingness to work flexibly including evening and weekend work.	E

E – Essential: requirements without which the job could not be done.

D – Desirable: requirements that would enable the candidate to perform the job well.