



Addendum - LSE School Regulations for 2021/22: guidance and clarification in response to the continuing impact of COVID-19

This Addendum should be read in conjunction with the School Regulations 2021/22 and associated policies and procedures to which it adds further guidance and interpretation. It comprises a set of supplementary regulations specific to the arrangements the School may operate in 2021/22 in response to the ongoing COVID-19 situation. The regulations in the addendum will for 2021/22, where relevant, supersede those set out in the Conditions of Registration and elsewhere in the School’s regulatory framework.

For the purpose of this Addendum, ‘Department’ also refers to institutes or any other academic unit of the School that delivers a programme of study which leads to an academic qualification.

Applicable to all new and continuing Executive Masters (eMSc) students and Atlantic Fellows

Policy or regulation updated	Further Guidance and Clarification
Conditions of Registration: campus enrolment	<p>LSE expects all registered students to be present in London for On-campus teaching at the start of Michaelmas Term. However, given the particular nature of your Programme, you may have been permitted to study in an alternative way for some, or all, of academic year 2021/22. You will have been informed of specific arrangements for your Programme for 2021/22 by your Programme Manager and/or Programme Director.</p> <p>To access in-person, on-campus teaching you will need to successfully complete your on-campus enrolment. If campus enrolment is appropriate for your Programme, which will be made clear by your Department prior to registration, you will be notified of the day/time of your enrolment by your Department.</p>
Conditions of Registration: payment of fees	<p>As per Section 23.8 of the Conditions of Registration, you should note that if you are permitted to register online and study remotely during some or all of academic year 2021/22, you will remain liable to pay your tuition fees by the due date. Failure to pay tuition fees by the due date may result in the School terminating your registration.</p> <p>You should note that you will not be charged tuition fees if you withdraw before the end of the 4th day of your first teaching module. This is in line with the information published on the School’s withdrawal page (fees section). The only exceptions are:</p> <ul style="list-style-type: none"> • The ELLM, which has a no-refund policy as published in the Payment Plan Options for Executive Programmes; • The Atlantic Fellows programme as they do not charge tuition fees.

<p>Conditions of Registration: health and safety</p>	<p>LSE takes your health and safety very seriously and will always, as a minimum, follow the latest UK Government advice to ensure that you are safe whilst on campus. This may include asking students to self-isolate or quarantine for specific periods in accordance with UK Government guidance in effect at a particular time. To help prevent the spread of COVID, every person on campus may be required to adhere to or all of the following:</p> <ul style="list-style-type: none"> • Universal Face Covering: wearing a face covering over the nose and mouth in School buildings, and in designated campus areas when others are present unless they are exempt from doing so for medical or disability related reasons; • Social Distancing: classrooms, study spaces and communal areas have been reconfigured to provide at least the government recommended distance between people, and while on campus, everyone is expected to maintain this recommended physical distance from others where possible; • Self-Monitoring: anyone coming to campus may be required to self-monitor for symptoms and stay at home if they have potentially been exposed to COVID or have had any symptoms over the past two weeks. Anyone with symptoms should self-isolate and get tested for Coronavirus. For further guidance on symptoms and related matters please see https://www.nhs.uk/conditions/coronavirus-covid-19/ • Testing, Track and Trace: we ask that you abide by any School guidelines on COVID testing and utilise any School track and trace system that may be in place to enable the School to look after your health, safety and wellbeing, as well as that of other members of our community. In accordance with section 13.1 of the Conditions of Registration any data collected will be treated in strict confidence and is covered by the General Data Protection Regulation. We also ask that you cooperate with the NHS and UK Government’s test-and-trace guidance where applicable; • COVID Reporting: If you test positive for COVID you may be required to self-isolate as per the NHS guidance in place at the time and inform the School via its track and trace system as soon as possible.
<p>Conditions of Registration: adherence to health & safety guidance</p>	<p>If you cause a health and safety concern; for example, by not wearing an appropriate face covering whilst on campus, you could face disciplinary action by the School. In addition to this you are asked to note that:</p> <ul style="list-style-type: none"> • If you fail to abide by the School’s health and safety guidance, any member of staff may ask you to leave a particular area of the School’s premises, such as a teaching room or the library, for a specified period; for example to the end of the teaching session; • If you refuse to comply with the request, you may be excluded from the School campus for 24 hours or longer.



School Regulations 2021/22	For the avoidance of doubt, “attendance” should be taken to refer to both in-person attendance and pre-approved online attendance. You should note that as per the General Academic Regulations, class/seminar/workshop attendance is compulsory. After you have completed your on-campus enrolment attendance will be required in person as appropriate.
Timetable Policy	Your Department will notify you of the specific timetable for your Programme.