



# FOUR YEAR CLASSIFICATION SCHEME FOR BA/BSC DEGREES FOR STUDENTS FROM THE 2018/19 ACADEMIC YEAR

*This Classification Scheme is approved by the School Board of Examiners for BA/BSc Degrees. Last updated: July 2020*

This classification scheme should be read in conjunction with the [General Academic Regulations](#) (which contains a glossary of terms used in this scheme), [Regulations for First Degrees](#), the relevant BA/ BSc programme regulations, the relevant online Undergraduate course guides, the [Code of Good Practice for Undergraduate, Diploma and Postgraduate Programmes: Teaching, Learning and Assessment](#) and the [Addendum - Regulations for 2020/21 updated in response to COVID-19](#).

## Award of Marks

- The examiners for each course will decide a numerical mark for each course a student has taken using the following scale:

First Class Honours	70 - 100
Upper Second Class Honours	60 - 69
Lower Second Class Honours	50 - 59
Third Class Honours	40 - 49
Fail	0 – 39

## Eligibility for Award

- A student will only be eligible for the award of a degree if they have attempted and completed every component of assessment for all courses required by the Programme Regulations i.e. all summative assessments set out in the course guides must be completed and students must have met the criteria set out in the General Academic Regulations and the Regulations for First Degrees.

## Classification Marks and the Aggregate

- The classification of each student shall be based on twenty-six classification marks, comprising:
  - the marks achieved in all twelve second, third and fourth year papers<sup>1</sup> with full-unit marks counted twice and half-unit marks counted once to make a total of twenty-four classification marks.
  - the twenty-fifth and twenty-six classification marks will use the First Year Average full unit mark counted twice.
  - the First Year Average will be calculated using the average<sup>2</sup> of the best six out of eight marks in first year papers<sup>1</sup>. All first year full-unit marks will be, counted twice and any half-unit marks counted once to make a total of eight first year marks.
- The aggregate for each student is the sum of the twenty-six classification marks.
- In all cases, the classification marks shall be based on the marks obtained by the student in their latest attempt at each element of assessment for each course.
- The marks for LSE100 and the Interdisciplinary Research Seminar are not classification marks and are not used to calculate the award.

## Degree Classification

- Subject to the application of the penalty rules for failed papers<sup>1</sup> in section 11 or the application of section 12 or 13 below, the classification of an award shall be calculated as follows:
  - For first class honours:** Fourteen first class marks; or thirteen or twelve first class marks and an aggregate of at least 1700.
  - For upper second class honours:** Fourteen upper second class marks (or above); or thirteen or twelve upper second class marks (or above) and an aggregate of at least 1490.
  - For lower second class honours:** Fourteen lower second class marks (or above); or thirteen or twelve lower second class marks (or above) and an aggregate of at least 1270.
  - For third class honours:** twenty-four third class marks (or above).
  - For a pass degree:** A pass degree will only be awarded as a result of the application of the penalty rules set out in section 11 below or, despite being eligible for an award, failing to meet the criteria for a third class honours degree as set out in section 7.4 above.
- Where an assessment is failed and re-taken the overall grade for the course for which the resit assessment was taken will be capped at Pass for the purposes of calculating the final degree classification. Furthermore, a maximum mark of 40 will be used for calculating either the first year average if one of the best six first year marks, or the aggregate if a second or third year classification mark. Both the original fail mark and the new mark achieved at resit will be shown on the transcript.
- Students are permitted three attempts to pass a first year paper<sup>1</sup> and two attempts to pass a second or third year paper<sup>1</sup>.

10. A student will be awarded a degree at the first point at which they become eligible. Students eligible for award with unredeemed failed papers<sup>1</sup> at the end of the fourth year will not be given the opportunity to resit any failed assessments.

### Penalty Rules

11. The classification of an award for a student with an unredeemed fail in any paper<sup>1</sup> taken in fulfilment of the programme regulations shall be calculated as follows:
- 11.1 a drop of one class in the award classification shall result where a student has unredeemed fails in more than one paper<sup>1</sup>. i.e. more than one full-unit or two half-units.
- 11.2 the degree shall be capped at 'pass' where a student has unredeemed fails in three papers<sup>1</sup> i.e. three full units or six half-units.  
Any unredeemed fail(s) in a first year paper1 (or papers) will be taken into account under sections 11.1 and 11.2.
12. A fourth year student who has completed the fourth year of the programme but is not eligible for the award of the degree as set out above may be awarded a degree from the department in which the four year degree is based in accordance with the three year BA/BSc classification scheme. The degree awarded will be subject to a drop by one classification after the application of the three year Classification Scheme. A student will also be subject to the application of the penalty rules for failed papers in section 11 of the three year scheme.
13. A student who has completed the third year of the programme may apply to the School to be classified if they are unable to continue to the fourth year due to non-academic and exceptional circumstances. If accepted, they may be awarded a degree from the department in which the four year degree is based in accordance with the three year BA/BSc classification scheme.
14. Students awarded a degree under sections 12 and 13 above will be classified on the basis of eighteen classification marks; namely, the First Year Average as determined by section 3.3 above plus all eight second and third year papers<sup>1</sup>. In all cases, the classification marks shall be based on the marks obtained by the student in their latest attempt at each element of assessment for each course.

### General Proviso

15. It is also open to a Sub-Board of Examiners to recommend to the School Board of Examiners for BA/BSc Degrees any departure from this Scheme if, in their judgement, this would be equitable for any individual student as a direct result of a [formal Exceptional Circumstances submission](#) to the Student Services Centre. Such circumstances would need appropriate supporting evidence, must be fall outside of the normal assessment process and would apply to that student only. The following conditions also apply:
- 15.1 that the student is very close to the next higher classification boundary i.e. within 3 marks in a single paper<sup>1</sup> which has been used for classification i.e. one full-unit or across two half-units or 10 marks on aggregate using the criteria determined in section 4; and
- 15.2 that the student has marks in the higher classification range; and
- 15.3 that the student has demonstrated that the assessment or set of assessments in question were significantly and negatively affected by exceptional circumstances that were sudden, unforeseen, out of the student's own control and proximate to the assessment(s) in question; and
- 15.4 that the student's performance in the affected assessment(s) was significantly out of line with their performance in other, unaffected assessments.

### Notes

<sup>1</sup>Under the programme regulations for all of the School's four year BA/BSc degrees, students have to complete four 'papers' in each of their four years of study. Each 'paper' represents a full-unit course or two half-unit courses.

<sup>2</sup>Where marks are averaged, the resulting average will be rounded up or down to the nearest whole mark.

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See the [Calendar](#) for further information about Programme Regulations, Course Guides, School and academic Regulations.