

Configure Office 365 on iPhone

These instructions cover how to configure your iPhone 4/4S/5 to receive your LSE emails with Office 365.

Configuration

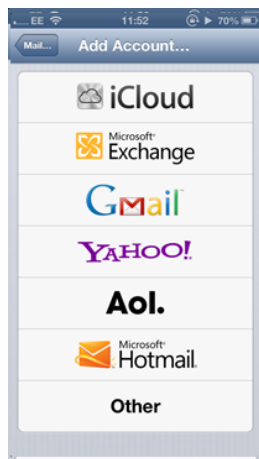
1. Click on the **Setting** icon on your iPhone then click on **Mail, Contacts, Calendars**



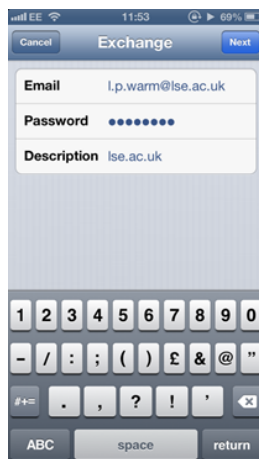
2. Click **Add Account**



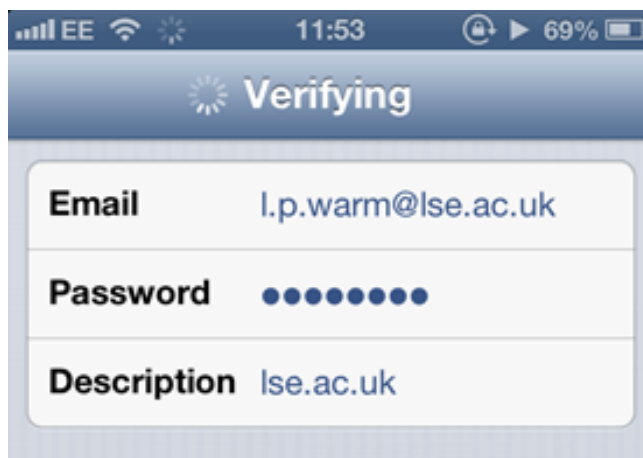
3. Click **Microsoft Exchange**



4. The following window will appear. Enter your **LSE email address** and **Password**. The **Description** should be **lse.ac.uk**. Click **Next**



5. Your iPhone will then verify the email account, as shown below.



6. The following window will appear. Please make sure that the **Mail** tab is **on**. Turn on contacts, calendars and/or reminders, depending on your preference. Click **Save** to finish and LSE emails will now appear in your iPhone mail inbox.

