

Equality Impact Assessment (EIA)

Guidance on how to complete an EIA

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### 1. Introduction

An Equality Impact Assessment is an important and credible tool for demonstrating how the LSE shows due regard to its sector equality duty (PSED) and it involves the analysis of data, information and feedback to help us understand the actual, or potential, impact of policies, functions or practices when assessed against the nine protected characteristics: age, disability, gender, gender reassignment, marriage and civil partnership, pregnancy and maternity, religion or belief, race, and sexual orientation.

## 1.1 Why do I need an Equality Impact Assessment (EIA)?

An Equality Impact Assessment (EIA) enables the School to uphold its commitment to:

- Sustaining excellence through an inclusive and diverse community, one of the guiding principles in the LSE strategy<sup>1</sup>
- Help us to show due regard to our general duty of the Public Sector Equality Duty under the Equality Act 2010
- Developing LSE for everyone, which is one of the three strategic priorities of the LSE 2030 Strategy 'Shaping the World'
- Advancing equality of respect and opportunity, which is a core principle of the School's Ethics Code<sup>2</sup>
- Fulfilling the School's EDI Strategy<sup>3</sup>

More specifically, EIAs sets out how to achieve this by:

- Ensuring policies, processes, functions and services are fair and equitable to everyone, including providers as well as users, rather than <u>assuming</u> that they are (i.e., by assessing evidence)
- Identifying opportunities to actively promote equality, diversity and inclusion wherever
  possible to enhance the culture and environment, as well as reducing any negative
  impact on all sections of the LSE community'.

In doing so, EIAs help the School fulfil its Public Sector Equality Duty (PSED), which is required by law (under the Equality Act 2010)<sup>4</sup>, by:

- Preventing unlawful discrimination, harassment and victimisation
- Advancing equality of opportunity between people who share a protected characteristic and those who do not.
- Fostering good relations between people who share a protected characteristic and those who do not.

<sup>&</sup>lt;sup>1</sup> https://www.lse.ac.uk/2030

<sup>&</sup>lt;sup>2</sup> https://info.lse.ac.uk/staff/divisions/Secretarys-Division/Ethics/Ethics-Code

<sup>&</sup>lt;sup>3</sup> https://info.lse.ac.uk/staff/divisions/equity-diversity-and-inclusion/EDI-objectives-data-and-research/EDI-policy-statement

<sup>&</sup>lt;sup>4</sup> <a href="https://www.advance-he.ac.uk/guidance/equality-diversity-and-inclusion/governance-and-policies/equality-impact-assessment">https://www.advance-he.ac.uk/guidance/equality-diversity-and-inclusion/governance-and-policies/equality-impact-assessment</a>

Watch the LSE webinar<sup>5</sup> for more details.

### 1.2 Deciding what to equality impact assess and when

An EIA is a continuous process which starts when the need for a new policy, service, practice or function is first identified, or when an existing one is reviewed, so that it is integral to the decision-making process. So, there may be several versions of an EIA as it develops alongside the changes it is analysing and the assessment should be seen as a continuum not a one-off task or tick box exercise. For complex projects, interim EIAs may be published at various stages in the project to share the results of consultations/actions planned or taken as things go along.

It is worth noting that School policies will specify a 'date for next review' and it would be reasonable to complete an EIA to coincide with this, so that any impacts could be considered alongside other revisions to the policy.

If you are undertaking several Equality Impact Assessments on behalf of your Department/ Division then, together with your departmental EDI representative<sup>6</sup>, the following process will help you prioritise them.

Please note, it is not necessary that all policies and procedures go through an EIA. It is the departments'/divisions' responsibility to make the selection of which policies and procedures go through an EIA. These are the guiding principles to follow:

### The policy/procedure is:

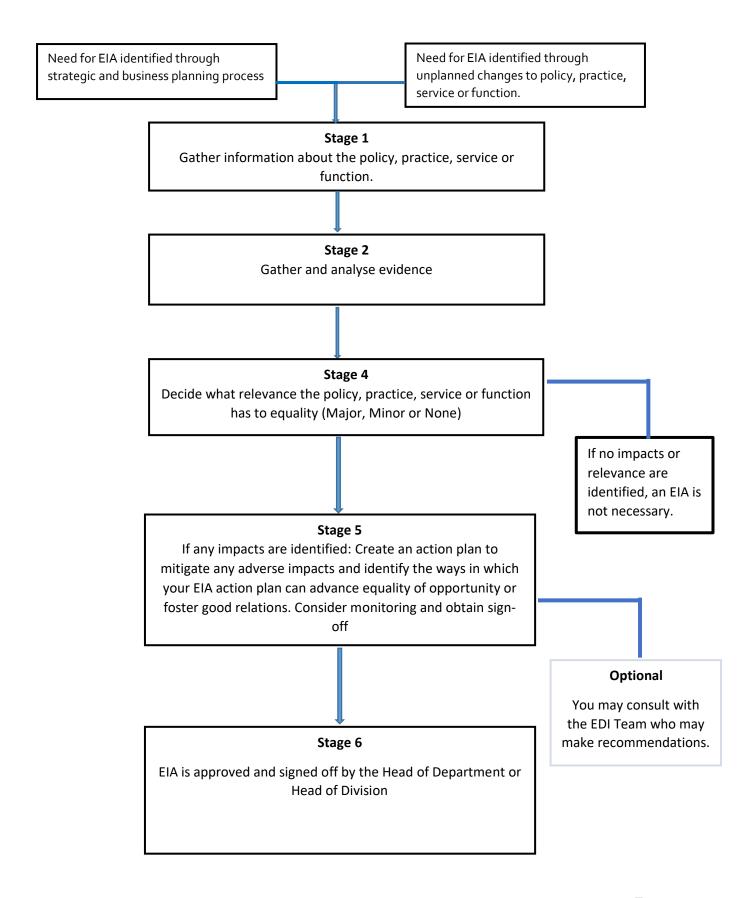
- intended to affect a broad range of staff or students (i.e. is a staffing, HR or academic-related policy or project)
- targeted on a particular group to advance equality (e.g. a widening participation intervention or project)
- is proposing new or changed arrangements for the learning or working environment (e.g. a new or refurbished building, a new IT project).
- is proposing new or changed arrangements for learning and working processes (e.g. hybrid learning and working, academic curricular changes or course target changes)
- directly impacting staff and students with protected characteristics (e.g. Disability Policy, Trans Inclusion Policy, Safeguarding Policy, etc.)

TOP TIP: create a list of all your team's policies, practices, functions and services and then arrange for a member of the EDI team to attend one of your team meetings to spend some time prioritising them with you. Email us at: edi@lse.ac.uk

<sup>&</sup>lt;sup>5</sup>https://media.rawvoice.com/lse profservicesdivisions/richmedia.lse.ac.uk/profservicesdivisions/20190903 E DI RoomforSubtitleEditEIAwebinar.mp4

<sup>6</sup> https://info.lse.ac.uk/staff/divisions/equity-diversity-and-inclusion/EDI-at-LSE/EDI-Representatives-Network

# 2 The Equality Impact Assessment process



# How to complete the EIA form

You can download the appropriate EIA form here: [insert link when updated template is available/ live].

The 'How to' webinar<sup>7</sup> and remainder of this document will guide you through the completion of the EIA form.

#### 2.1 General Details

## 2.1.1 Step 1: Aims and objectives of the policy/ practice/ service or function

This section is important for providing context to enable people, internally and externally, to understand the policy, and understand your rationale for the **impact on different protected groups who are implementing and/ or using the policy/ process/ service/ function**. In a brief overview of the aims and objectives, be sure to:

#### Clearly set out:

- the objectives of your proposed policy
- the policy options you are considering
- the outcomes you want to achieve
- how you plan to deliver these outcomes
- Include reference to LSE policies or procedures<sup>8</sup> where relevant and applicable, partly because these might already have an EIA which considers similar issues to yours and might be linked to for additional information
- Spell out acronyms on first use assuming that the reader is not already familiar with them
- Include any webpage link in a footnote and NOT a hyperlink since the latter may not be recognised by screen readers used by visually impaired and blind people.

#### 2.1.2 Reason for EIA

In addition to the tick box selection, include a few brief details, for example, is the policy/practice/ service or function related to policy drivers, strategic priorities, financial reasons etc.?

#### 2.1.3 Date when the policy/ practice/ service or function is due to come into effect

A date is relevant to existing policies/ practices/ services or functions, as well as new ones because it will help the EDI team to prioritise your EIA accordingly. For example, consider a change in a taught course, e.g., the removal or addition of a module, which may be scheduled for a certain time during the academic year, or an amendment to an existing policy for which an EIA can coincide with the policy's specified date for next review.

<sup>&</sup>lt;sup>7</sup>https://media.rawvoice.com/lse profservicesdivisions/richmedia.lse.ac.uk/profservicesdivisions/20190903 E DI howtoconductone.mp4

<sup>8</sup> https://info.lse.ac.uk/staff/services/Policies-and-procedures

#### 2.1.4 Who has completed the EIA

The member of staff who holds responsibility for the policy/practice/ function or service is ultimately responsible for ensuring that an Equality Impact Assessment is undertaken and that it is of satisfactory quality, and that external parties have been consulted where appropriate. An Equality Impact Assessment needs to be undertaken by someone with a good understanding of the policy, practice/ service or function in consultation with an EDI representative<sup>9</sup> (to help address any inherent bias, i.e., which may focus only on the positive aspects of a change in service/ policy/ process/ function). Before starting an Equality Impact Assessment, staff are encouraged to complete the 'Equality Impact Assessment' online training, which can be found within [insert link to resource once uploaded].

Ideally, EIAs should be completed and then engaged on with multiple members of staff, in order to benefit from multiple perspectives and expertise.

## 2.2 Step 2: Evidence Gathering and Engagement

#### 2.2.1 What evidence has been used for this assessment?

Some data that the assessment could consider are:

- 1. Number of staff affected<sup>10</sup>
- 2. Number of students/service users affected
- 3. Equality data of employees and students affected<sup>11</sup>
- 4. Information on external stakeholders and implications for equality
- 5. Internal staff and student survey results, course evaluations
- 6. Information about similar policies implemented in the past and the impact they had on employees, service users and the wider community
- 7. The views of colleagues with relevant expertise or experience, including front line staff who are in direct contact with service users, or formal and informal groups of staff or service users representing the interests of people with particular protected characteristics (for example, an ethnic minorities' staff network)

Important: For instances where the pool of data is small, i.e., <10 individuals, provide only aggregate data, i.e., percentages, so that individuals with protected characteristics cannot be identified.

<sup>&</sup>lt;sup>9</sup> https://info.lse.ac.uk/staff/divisions/equity-diversity-and-inclusion/EDI-at-LSE/EDI-Representatives-Network

<sup>&</sup>lt;sup>10</sup> affected" is used here in the widest sense. Staff and students can be affected in several ways for example job role changes/ course content changes to posts or courses being reorganised. The EIA should also look for opportunities to identify positive impact e.g., opportunities to address underrepresentation or to meet specific needs. If the EIA is looking at redundancy/reorganisation it will need to look both at those 'at risk' of redundancy and those potentially affected by the impact of redundancy including remaining staff (e.g., workload as service providers) and students (e.g., as service users).

<sup>&</sup>lt;sup>11</sup> The data is likely to be sensitive personal data and should therefore be treated in accordance with the Data Protection Act 1998

#### **TOP TIP**

Consider relevant sector analysis:

- a) where no internal data is available and
- b) to benchmark your evidence and test proportionality or adverse impacts. Appendix 2 contains links to external resources which you may find useful for this.

This could include:

research conducted by experts, academics, think tanks or other impartial organisations on issues relevant to people with protected characteristics likely to be affected by your policy options – this might include reports by national bodies, including inspectorates and regulators;

statistics and trends that are relevant to your policy area

As a starting point, describe what the internal and/ or external evidence tells you about:

- Potential impact of your policy/ practice/ service or function for those with specific circumstances or specific support, access or other requirements as well as individuals and groups with protected characteristics
- Opportunities for advancing equality' and promoting good relations (e.g., if data shows underrepresentation or lack of engagement from some groups)

#### 2.2.2 Identifying gaps in evidence

If you have no relevant data set, consider the following:

- Collecting qualitative data, for example through a one-off focus group
- Reviewing the policy or practice with a staff or student network/ forum<sup>12</sup>
- Reviewing the policy/ practice with a relevant external community group
- Benchmarking against a relevant external source (such as the Russell Group Universities)

Describe how the lack of data or opportunities for consultation has prevented an accurate assessment of any potential negative impact and, where feasible, include any plans for obtaining and analysing the data later.

#### 2.2.3 Who have you engaged with/ consulted?

Consulting with members of protected characteristic groups is important to establish how best to meet their needs or to overcome barriers. This may be done through focus groups, face-to-face interviews, exit interviews, workshops and consultation with the relevant equality student and staff forum/ network.

<sup>12</sup> https://info.lse.ac.uk/staff/divisions/equity-diversity-and-inclusion/Staff-networks

#### TOP TIPS

Plan associated activities carefully to avoid consultation fatigue.

Engage local reference groups of staff and/ or students from minority groups, e.g., departmental EDI representatives, staff EDI network representatives, who are happy to help

Ask the EDI team if you are thinking about undertaking wider consultation. It is possible that feedback already exists, having been gathered for similar purposes elsewhere.

For high impact policies and functions, you may want to plan additional forms of engagement for wider feedback on the implications of the policy, and to plan ways to proactively advance equality, diversity and inclusion wherever possible.

- Dates: If consultation is spread across many dates, then include a timeframe.
- **Audience:** If your proposal impacts on any groups then you should have been engaged with/ consulted them.
- **Main issues raised**: Summarise these and if there is concern that there may be disadvantage to a particular group, this can be addressed in Section 4 of the form: Action Planning.

### 2.3 Step 3: Potential impact on different protected groups characteristics

Include any impact that you anticipate your policy/ service/ practice or function will have on a particular group, which may be based on other data, as well as those potential impacts raised by your consultation groups.

Ask yourself the following questions:

- Could your policy affect how service users or employees access services or participate in activities relevant to your policy area?
- Could it impact people with particular protected characteristics who have a disproportionately low level of access to services, participation in public life or other activities?
- Could it create or worsen disadvantages and inequalities at the School?
- Could it remove or minimise disadvantages and inequalities at the School?
- Does your policy consider the needs of people who share a relevant protected characteristic, that are different from the needs of people who do not share it?
- Could your policy affect how people perceive or interact with others?
- Could it help tackle prejudice and promote understanding between people with different protected characteristics?
- Could it lead to prejudice, community tensions, conflicts, isolation or segregation?

With the above in mind, consider how any of these protected groups are disadvantaged or negatively impacted by the policy, practice, function or service and/or might there be opportunities to actively promote equality, diversity and inclusion for one or more of these groups:

Protected characteristic <sup>13</sup>	Groups
Age	The Equality Act 2010 says that you must not be discriminated against because:  - you are (or are not) a certain age or in a certain age group  - someone thinks you are (or are not) a specific age or age group, this is known as discrimination by perception  - you are connected to someone of a specific age or age group, this is known as discrimination by
Disability	Those with physical disabilities, unseen disabilities and mental health issues as well as long term health conditions  Definition under Equality Act: A person has a disability if she or he has a physical or mental impairment which has a substantial and long-term adverse effect on that person's
Sex	ability to carry out normal day-to-day activities.  Definition under Equality Act: A man or a woman.
Gender reassignment –	Trans staff and students who have transitioned, are thinking of transitioning or are in the process of transitioning from one gender to another.  Also think of non-binary staff and students (those who do not identify with or reject gender labels).  Definition under Equality Act: Where a person undergoes, or proposes to undergo, a process for the purpose of reassigning their sex.
Marriage and civil partnership	Definition under Equality Act: Marriage is a union between a man and a woman or between a same-sex couple.  Same-sex couples can also have their relationships legally recognised as 'civil partnerships'. Civil partners must not be treated less favourably than married couples (except where permitted by the Equality Act).
Pregnancy or maternity	Definition under Equality Act: Pregnancy is the condition of being pregnant or expecting a baby. Maternity refers to the period after the birth and is linked to maternity leave in the

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<sup>&</sup>lt;sup>13</sup> The terms under protected characteristics in bold are the terminology used in the <u>Equality Act 2010</u>

	employment context. In the non-work context, protection against maternity discrimination is for 26 weeks after giving birth, and this includes treating a woman unfavourably because she is breastfeeding.
Race and ethnicity	A person's nationality, colour, native language, culture and geographic origin.
	Definition under Equality Act: A race is a group of people defined by their colour, nationality (including citizenship) ethnicity or national origins. A racial group can be made up of more than one distinct racial group, such as Black British.
Religion or belief	Those with religion and those with no religion or belief.
	Definition under Equality Act: Religion refers to any religion, including a lack of religion. Belief refers to any religious or philosophical belief and includes a lack of belief. Generally, a belief should affect your life choices or the way you live for it to be included in the definition.
Sexual orientation	Gay, lesbian, bisexual, queer and straight people.  Definition under Equality Act: Whether a person's sexual attraction is towards their own sex, the opposite sex or to both sexes.
People with caring responsibilities	Caring responsibilities do not only relate to those with childcare responsibilities. People with older and/or disabled relatives may have significant caring responsibilities for them.
	This characteristic is not protected under the Equality Act, however it might be relevant to consider the impact on this group in an EIA.
People from lower socio- economic backgrounds	Higher education is still dominated by people from higher socio-economic backgrounds, and LSE has a widening participation plan <sup>14</sup> in place, which has been agreed by the Office for Students <sup>15</sup> .
	This characteristic is not protected under the Equality Act, however it might be relevant to consider the impact on this group in an EIA.
Intersectionality (include any other relevant information relating to the intersection of any of these protected groups)	Where possible, consider how the above-described characteristics intersect. For example, a Black woman will have different experiences to a Black man. Considering how gender and ethnicity intersect may affect how policies are developed and implemented.

https://www.lse.ac.uk/study-at-lse/Undergraduate/widening-participation
 https://www.officeforstudents.org.uk

The close relationship between equality and human rights means it is good practice to think about them together when developing policies. Therefore, you may also want to consider and gather evidence on whether your policy can have a potential impact on:

- groups of people sharing a characteristic that is not specifically protected under the Act, for example, people living in different geographical areas, children on free school meals, asylum seekers, refugees or single parents
- <u>human rights as set out under the Human Rights Act 1998</u>, include for example, the right to private and family life or to freedom of expression.

Refer to Appendix 4.1 for examples of impact that may be relevant to the policy/ practice/ service or function which you are assessing and may need to consider for different groups of protected characteristics.

It's important that you select the appropriate tick box *and* complete the accompanying narratives to support your selection. This is to enable the EDI team's assessment of what/how impact(s) on protected groups have been considered.

#### **High, Medium or Low impact?**

The table below shows some suggestions for categorising policies or procedures according to relevance and proportionality. The 'RAG' rating is a standard assessment tool to review the potential risks to proposed policies and procedures. Each policy or procedure should be given a score of Red / Amber / Green. These scores indicate how relevant it is to equality, diversity and inclusion and how many if any groups of protected characteristics it impacts.

'RAG' rating	Priority	Timeframe for assessing impact of policy/ practice/ service/ function
RED	Highest	within the next six months
AMBER/RED	Medium-high	within the next 6-12 months
AMBER	Medium	within the next 12-18 months
GREEN	Low	if you have appropriate evidence, these policies may not need to be impact assessed, but if you do not have evidence, impact assess within the next two years

High	The policy is linked to one of the key functions outlined in step one, and is likely to impact differently on one or more of the protected groups.
	The policy is linked to one of the key functions outlined in step one and although it may not have an adverse impact on any of the protected groups, there are clear ways for using the policy to proactively advance equality, diversity and inclusion.
Medium High	The policy is not linked to any of the key functions outlined in step one, but there is evidence to suggest that it could have an adverse impact on one or more of the protected groups and/or there are ways for the policy to proactively advance equality, diversity and inclusion.

	The policy is linked to one of the key functions outlined in step one, and it might impact slightly differently on one or more protected groups, but not much.
	The policy is linked to one of the key functions outlined in step one, and although it may not have an adverse impact on any of the protected groups there is a possibility that it could perhaps be used to proactively advance equality, diversity and inclusion.
Medium	The policy is not linked to any of the key functions outlined in step one, but there is a very slight possibility that it may have a different impact on different protected groups and/or there is a small possibility that it could be used to proactively advance equality, diversity and inclusion.
	The policy is linked to one of the key functions outlined in step one but there is no evidence to suggest it will impact differently on different protected groups and/or that there are any ways to proactively use the policy to advance equality, diversity or inclusion.
Low	The policy is not linked to one of the key functions and is not going to impact differently on different protected groups: if you have evidence to demonstrate this, then no EIA is required. However, keep a record of the rationale, and the evidence to show it has been screened.

## 2.4 Step 4: Action Planning, Monitoring and Review

Top Tip: Whilst an action plan is not required if the impact is classified as low, The PSED is an ongoing duty. Even when you have assessed that your policy is unlikely to have any impact on people with protected characteristics, you should draw up plans to periodically monitor its actual impact. You should report this to your decision makers if and when you have new information.

The assessment that takes place as part of step two should inform specific, measurable, achievable, relevant and timebound actions that will be recorded and submitted as part of the EIA.

Some actions that might be included in an EIA are as follows:

- Actions that mitigate against negative impacts on affected groups.
- Actions that enable positive impacts on affected groups.
- Reasonable adjustments that you are planning to take
- Actions that fill gaps in available evidence
- Actions to consult further with colleagues or students

#### This action plan should also outline

- How and when the actions will be monitored
- The lead responsible for each action
- Clear deadlines for completion
- When the EIA will next be reviewed. This review can take place during implementation, or at any upcoming planned review.

#### **Example**

The School is renewing its signage. It is recognised that this is an area where people with a disability, and particularly visual impairment would have a valuable input. As a result, the Estates division proceeds with an EIA process and consults with relevant stakeholders. As part of this, Estates hold a focus group with students and staff through the Disability and Mental Health service and disabled staff through the staff disability network DAWN. The stakeholders involved in the process highlight the need for good colour contrast in the signage and braille on the signage. Whilst involving these stakeholders Estates become aware of anecdotal evidence from security and janitorial staff about the need for clear signage for visitors to the School, including those with English as a second language. The latter was an equalities perspective they had not considered, and this enabled the division to look for international (including pictorial) signs for key attractions on the School's campus.

## 2.5 Publishing and Internal Circulation

EIAs are primarily for internal use and review and will therefore not be published on the Schools' external facing platforms. EIAs will be shared internally with relevant boards and committees in alignment with best practice. With this in mind, any sensitive data which would identify individuals will need to be removed, in accordance with the Data Protection Act 1998.

### 2.6 Step 5: EIA review, comments and recommendations

All EIA reviews will be completed by Heads of Departments or divisions with the EDI Team copied in for information. Additionally, the EDI team can review EIAs and offer advice by invitation. Having the Heads of Departments and divisions take ownership of the EIA reviews ensures that the assessments are thorough and contextually relevant.

The EDI team is available to support and provide additional guidance where appropriate and if necessary.

# 3 Appendices

# 3.1 Examples of impact on different protected characteristics<sup>16</sup>

This table provides some examples of the different types of impact that there may be on different personal characteristics. It is not an exhaustive list but may be used as a starting point for considering the effects on people depending on their circumstances.

Socioeconomic circumstances and caring responsibilities are not protected legal characteristics. However, they may be relevant for you take into consideration when completing an EIA.

<sup>&</sup>lt;sup>16</sup> The terms under protected characteristics in bold are the terminology used in the Equality Act 2010

Impact on:	Specific needs to be considered in line with the Equality Act 2010
Age	Access to promotion and training being regardless of age and retirement date
	Equality of experience for mature students compared to younger students.
	Length of service requirements.
	Timings of seminars/meetings –essential evening seminars and meetings normally held in daytime lessons can be barriers for staff/students with caring responsibilities.
Sex	Equal pay/ terms of employment.
	Impact of part-time working or studying.
	Actively challenge sexist stereotypes and power dynamics
	Timing of seminars/ meetings during 'core' working hours so as not to disadvantage people who are lone parents.
Disability	Timings of seminars/meetings –essential evening seminars and meetings normally held in daytime lessons can be barriers for staff/students with caring responsibilities.
	Accessible environments, e.g., reminding event organisers to proactively ask attendees about any access and dietary requirements needs to be embedded. Support could include information on and costs of, pale typists, hearing induction loops, ramps to get onto stages etc.
	Accessible information and materials – appropriate alternative formats, e.g., subtitles on videos, ensuring uploaded documents are compatible with screen reader software and images are captioned, lecture recordings.
	Confidentiality of personal information and how to appropriately handle disclosures.
	Dyslexia or dyspraxia.  Hearing impairment, e g., videos used as a teaching/training tool to include an audio commentary.
	Mental health impairment.
	Mobility impairment, e.g., factor in extra time to allow travel between meetings
	Long term health condition.
	Learning disability.
	Invisible disability
	Working/studying long hours require regular breaks, and food and drink if staff/students have diabetes.
	Visual/sight impairment –videos used as a teaching/training tool having subtitles
Race	Cultural sensitivities.
	•

Impact on:	Specific needs to be considered in line with the Equality Act 2010
	English as a second language –videos used as a teaching tool having
	subtitles and audio commentary to meet the needs of international
	bilingual students.
	Harassment and bullying – because of one's ethnicity/nationality.  Impact of international/home status (cultural differences and being
	subjected to disadvantaged treatment or additional barriers due to
	one's ethnicity/international/home status/ visa/immigration
	requirements).
	Impact of ethnicity.
Gender	Consider impact on people in social and medical transition process.  Example: Leave for medical procedures.
reassignment	Actively challenge discrimination based on gender stereotypes and
	discrimination by perception. Example: How someone dresses or if
	someone does not conform to gender norms.
Marriage and civil partnership	Access to 'family-friendly' employment policies being equal for married "spouses" and Civil "partners".
civii partiici sinp	Service provision for "married" staff/students/visitors being the same for
	"partners".
Pregnancy and	Maternity and paternity leave.
maternity	Impact of part-time working or studying.
	Timings of seminars/meetings – within core hours and avoiding school holidays (as well as religious festivals) wherever possible.
	Troilday's (as well as religious restivais) wherever possible.
	Availability of breastfeeding and milk storage facilities following a
	period of maternity leave.
Religion and	Timetabling and absence for religious reasons.
belief	Accommodation needs such as a suitable place to pray.
	Catering requirements not being a barrier to attend/participate
	Harassment and bullying – being treated differently because of one's
	religion or beliefs.
	Religious customs and practices eg - clothing and jewellery.
	Actively challenging discrimination and stereotypes based on religion or
	belief. Religious sensitivity
Sexual	
orientation	Confidentiality and disclosure.
3	Harassment and bullying for disclosing being bi-sexual/pansexual, gay or lesbian.
	Inclusive rights such as family benefits of same sex partners/spouses.
	Positive images demonstrating a non-homophobic and non-bi-phobic
	environment
	LGBTQ+ staff and students still face overt discrimination and violence,
	and homosexuality is still illegal in some countries. This should be
	considered when planning overseas conferences and research.

Impact on:	Specific needs to be considered in line with the Equality Act 2010
People from	Harassment and bullying –being treated differently because of one's
lower socio- economic	social background. Impact of part-time working or studying.
backgrounds	
buokgrounds	Timings of seminars/meetings –essential evening seminars and meetings normally held in daytime lessons can be barriers for staff/students who are lone parents
	Harassment and bullying –having a different social background than other staff/students.
	Impact of part-time working or studying.
	Consider the impact of economic background on students' ability to pay for books and overseas fieldtrips. It can also impact on employment, some students will need to be in some form of paid employment while they study and will not be able to volunteer and undertake unpaid employment opportunities as easily.
People with caring responsibilities	Line Managers/Team Leaders should consider how staff can be supported through flexible working (where business needs allow)
·	Meetings and events should be scheduled within core hours wherever possible, and avoiding school holidays (as well as religious festivals) wherever they can.
Intersectionality	Evidence across the sector suggests that:
(include any other relevant information relating to the intersection of any of these protected groups)	<ul> <li>Different students request and access support in different ways.</li> <li>Different groups of students receive different levels of support, for example, this research by Dr Jason Arday suggests different types of mental health support for white students, compared with minority ethnic students: <a href="https://www.mdpi.com/2076-0760/7/10/196">https://www.mdpi.com/2076-0760/7/10/196</a></li> <li>Research by Nicola Rollock highlights the paucity of Black female professors, and highlights the resilience strategies they have employed to progress:         <a href="https://www.ucu.org.uk/media/10075/staying-power/pdf/ucu-rollock-february-2019.pdf">https://www.ucu.org.uk/media/10075/staying-power/pdf/ucu-rollock-february-2019.pdf</a></li> </ul>

## 3.2 External resources on equality, diversity and inclusion

There is an enormous amount of equality, diversity and inclusion information available. You may find it useful to use an internet search engine to pose your question, and think about the academic research we have easy access to through online journals.

LSE is a member of Advance HE which advises on and researches equality, diversity and inclusion within the higher education sector. Anyone can register with them using their LSE email address to access their information, advice and guidance and you can search by function as well as by protected group.

Their higher education statistical reports provide equality data on staff and students within UK higher education: <a href="https://www.advance-he.ac.uk/knowledge-hub/equality-higher-education-statistical-reports-2022">https://www.advance-he.ac.uk/knowledge-hub/equality-higher-education-statistical-reports-2022</a>

- Higher Education Statistics Agency (HESA): <a href="https://www.hesa.ac.uk/data-and-analysis">https://www.hesa.ac.uk/data-and-analysis</a>
- Equality and Human Rights Commission (Publications and research reports):
   <a href="http://www.equalityhumanrights.com">http://www.equalityhumanrights.com</a>
- Government Equalities Office website (Guidance and public policy): https://www.gov.uk/government/organisations/government-equalities-office
- Our own <u>Students' Union</u> can be a sources of consultation if the policy involves students.
- National Union of Students (NUS): <a href="https://www.nus.org.uk/">https://www.nus.org.uk/</a>
- Office for Students: <a href="https://www.officeforstudents.org.uk/advice-and-guidance/promoting-equal-opportunities">https://www.officeforstudents.org.uk/advice-and-guidance/promoting-equal-opportunities</a>
- The National Student Survey (NSS) <a href="https://www.officeforstudents.org.uk/advice-and-guidance/student-information-and-data/national-student-survey-nss/nss-data-provider-level">https://www.officeforstudents.org.uk/advice-and-guidance/student-information-and-data/national-student-survey-nss/nss-data-provider-level</a>
- International Student Barometer: https://www.i-graduate.org
- Office for National Statistics website: <a href="http://www.statistics.gov.uk/default.asp">http://www.statistics.gov.uk/default.asp</a>
- LSE internal dashboards providing student characteristics data:
   <a href="https://info.lse.ac.uk/staff/divisions/Planning-Division/Management-Information/Data-Visualisations">https://info.lse.ac.uk/staff/divisions/Planning-Division/Management-Information/Data-Visualisations</a> (to access the dashboards, you must have a Tableau Server account from DTS)

Age	NUS: <a href="https://www.nus.org.uk/en/news/new-website-for-mature-students/">https://www.nus.org.uk/en/news/new-website-for-mature-students/</a>
	Age UK: <a href="https://www.ageuk.org.uk/information-advice/work-learning/retirement/retirement-age/">https://www.ageuk.org.uk/information-advice/work-learning/retirement/retirement-age/</a>
Disability	Business Disability Forum: LSE are members of the Forum and you can use you email address to register with them and access their information, advice and guidance: <a href="https://members.businessdisabilityforum.org.uk/account/register/">https://members.businessdisabilityforum.org.uk/account/register/</a> National Association of Disabled Staff Networks: <a href="https://nadsn-uk.org/resources/">https://nadsn-uk.org/resources/</a>

Gender	Athena SWAN information (Athena SWAN is the higher education gender equality charter mark):  https://www.ecu.ac.uk/equality-charters/athena-swan/  Fawcett Society: https://www.fawcettsociety.org.uk/  Advance HE: https://www.ecu.ac.uk/guidance-resources/inclusive-environment/providing-support/trans-people/  GIRES: https://www.gires.org.uk/  Stonewall: https://www.stonewall.org.uk/resources/trans-inclusion-global-workplace-part-1
Marriage and Civil Partnership	Stonewall: https://www.stonewall.org.uk/help-advice/partnership-rights
Pregnancy and Maternity (including Surrogacy and Adoption)	Advance HE: <a href="https://www.advance-he.ac.uk/knowledge-hub/student-pregnancy-and-maternity-implications-higher-education-institutions">https://epsrc.ukri.org/files/rcukmatbriefing/</a>
Race/ethnicity	Advance HE: https://www.ecu.ac.uk/wp-content/uploads/2015/03/ECU Academic-flight-from-UK-education RR.pdf NUS: https://www.nusconnect.org.uk/campaigns/liber8-education/liberate-the-curriculum Runnymede Trust: https://www.runnymedetrust.org/
Religion or belief	Advance HE: <a href="https://www.ecu.ac.uk/publications/religion-and-belief/">https://www.ecu.ac.uk/publications/religion-and-belief/</a>
Sexual Orientation	NUS: https://www.nus.org.uk/en/who-we-are/how-we-work/lesbian-gay-bisexual-and-trans/Stonewall website and publications: http://www.stonewall.org.uk Galop: https://galop.org.uk/