

## **Hall-Carpenter Room Guidelines and Code of Conduct**

Welcome to the Hall-Carpenter Room at LSE! This room has been established to cultivate an environment of inclusivity, understanding, and collaboration for individuals representing various protected characteristic groups. To ensure the well-being and comfort of all visitors, we kindly request that everyone adheres to the following guidelines:

### **1. Respectful Interaction**

- Treat all individuals within the Hall-Carpenter Room with respect and empathy, regardless of their backgrounds or protected characteristics<sup>1</sup>.

### **2. Cooperative Engagement**

- Engage in the activities and discussions within the Hall-Carpenter Room in a spirit of cooperation. While maintaining your personal beliefs and identities, also embrace the opportunity to build positive relationships with others.
- Address conflicts or tensions openly, aiming for resolution and understanding through positive communication.

### **3. Privacy and Mindfulness**

- Respect the rights and privacy of others, and refrain from discussing the identity or beliefs of others outside of the space. This preserves the neutrality of the space for all visitors.
- Recognise and respect the solemnity of activities that may take place in the Hall-Carpenter Room.

### **4. Collaborative Atmosphere**

- Participate in the life of the Hall-Carpenter Room by attending informal gatherings, discussions, and initiatives that promote inclusivity and intersectionality.
- After using the space, leave it in the same condition you found it, ready for the next group to utilise. This shared responsibility helps maintain the space's welcoming environment.

### **5. Accessibility**

- Utilise the existing furniture and features of the space, which is configured to ensure accessibility.
- Only modify the layout of the furniture if you have strong justification for doing so; and declare your intention and reason to add, remove or move furniture when booking the space.

### **6. Acknowledgment and Accountability**

- Honour the decisions made by the Hall-Carpenter Room staff regarding room bookings and other related matters. These decisions are intended to ensure fairness and equal access to the space.
- Holding ourselves accountable and behaving consistently with this code is essential for upholding the space's respectful atmosphere; we may need to review rights and privileges of access to the Hall-Carpenter Room if these guidelines are not adhered to.

Your commitment to following these guidelines contributes to the creation of a Hall-Carpenter Room that embraces understanding, cooperation, and respect for all. Let's collaborate to make this space a true reflection of our dedication to fostering inclusivity.

---

<sup>1</sup> The protected characteristics are age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation.