

## Introducing the Estates Division Building Managers

LSE Estates Division would like to introduce our team of Building Managers, including the newest recruits.

Check out who is responsible for your building and save their contact details as your primary point of contact for Estates-related issues.



### What do they do?

The Building Managers are each responsible for the care and upkeep of a group of buildings across Campus. They are the link between the various building users and the Estates Division. They provide a quality customer-focused Facilities Management service to all stakeholders.

The Building Managers provide a physical presence within their allocated buildings and are the first point of contact on all FM-related matters. They are responsible for providing information and assistance to the users of the building and ensuring that all areas are clean, tidy and orderly. They also ensure any Health and Safety issues are reported and dealt with promptly and that repairs and maintenance issues are reported to the Estates Helpdesk. Building occupants can, of course, continue to raise their own requests and report faults [using the Estates Portal](#).

## **What can you expect?**

You can expect a first-class customer-focused service from a team of dedicated professionals who are on hand to work closely with Departments, Research Centres and Divisions on all FM aspects of the building. We would welcome being invited to your Departmental meetings, where appropriate, to discuss FM/Estates-related matters, if that would be helpful.

## **Who is the Building Manager for my building and how do I contact them?**



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### **Kabeer Meghani**

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### **Jo Willemsen**

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We hope you find this information useful and welcome your feedback at: [estates.fm@lse.ac.uk](mailto:estates.fm@lse.ac.uk)

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