

LSE-NYU Research Seed Fund Application Guidance 2024/2025

The LSE-NYU research seed funding call aims to strengthen ties between the two institutions by supporting research projects rooted in a shared commitment to addressing key global challenges.

Goals and Funded Activities:

- Contribute to research excellence at both LSE and NYU and promote high impact contributions in fields aligned with both institutions' strategic priorities.
- Enable academic staff at LSE and NYU to identify complementary strengths, explore synergies, and develop outstanding research projects.
- Strengthen long-term academic collaboration between the two institutions.

For our inaugural joint seed funding round, we invite applications proposing collaborative research in any of the following areas:

- 1) Sustainable Growth
- 2) Political Sciences
- 3) Data Science, AI & Society

Examples of activities:

- Discrete pilot research project with at least one researcher from each institution.
- Collection of data, development of data resources, and/or data analysis.
- Evaluation of policies or proposed interventions for societal, economic, and/or environmental impacts.
- Intensive research workshops or joint conferences intended to generate further collaborative research activities.
- Preparation of substantial joint external funding proposals.
- Expansion of existing LSE and NYU research activities to scale or otherwise increase their impact.

Eligibility:

- To be eligible, a proposal must involve at least one researcher from each institution. Prior collaboration history is not essential.
- For LSE: All schemes are open to Faculty, Research and Policy Staff, Teaching Staff and Fellows as listed in [LSE HR Role Profiles](#), including practice roles. Applicants must have a contract of employment in place until at least one year beyond the end of the project, and be able to demonstrate continued links with LSE into the future, in order to ensure

that post-award assessment and regular communications can be carried out for all awarded projects. Changes to contracts must be communicated to LSE's Global Research Partnerships & Alliances Manager to ensure compliance with this rule. Funding cannot be provided past contractual employment end dates. Teaching Staff must demonstrate the proposed project is in line with their teaching field.

- For NYU: Individuals who already have or who obtain by the application deadline PI status are eligible, with exceptions noted below. PI status can be requested per [NYU's policy](#). NYU Grossman School of Medicine and Long Island School of Medicine faculty, research staff, and other employees are not eligible.
- Not Eligible: Current students at LSE and NYU, LSE and NYU Graduate Teaching Assistants, Emeritus Faculty, Guest Teachers and Visiting Scholars are not eligible to apply; however, they may participate in the project. Applicants must confirm that they have the full support of their host academic unit as part of their application. An award letter co-signed by the hosting unit lead will be required at award stage.

Application Process:

Expression of Interest (Required) - The Co-PIs should contact the LSE Global Research Partnerships & Alliances Manager (global@lse.ac.uk) and the NYU Office of Research Development and Partnerships, Farooq Niazi (farooq.niazi@nyu.edu) as soon as possible and **no later than 4 weeks before the submission deadline** to indicate their intent to apply. Please include the names and titles of individuals from LSE and NYU who will participate and a proposal title. In addition, please indicate if any **staff costs** will be included in the budget (see below).

Application - Applicants must apply using the LSE-NYU Research Seed Fund Application Form 2024/2025 by the deadline of **Friday 23 May 2025 (4pm BST, 12pm EST)**. The Form will collect information on the Applicants and Team Members; Project Overview; Proposal Details; Descriptions of Originality, Significance, Implementation, and Potential; Project Budget, including separate budgets for NYU and LSE; and Budget Justification.

The following documents must also be submitted as part of the application:

1. CV of LSE Principal Investigator (max 2 page each)
2. CV of NYU Principal Investigator (max 2 page each)
3. LSE Head of Department/Centre Director support letter (max 2 page each)
4. NYU Head of Department/Centre Director support letter (max 2 page each)

Funding:

Each awarded project will receive up to £10,000 (approx. \$13,000) in total, with up to £5,000 contributed by each institution.

Principal Investigators (PIs) at LSE and NYU are advised to aim for an equal partitioning of the budget when preparing their proposals. This will ensure that the grant can be divided and managed independently by both institutions.

Project timelines should not exceed 12 months from the project start date. It is expected that projects will start no later than **August 2025**.

Cost eligibility:

The following costs **are eligible** for this scheme:

- Directly incurred non-staff costs such as travel, fieldwork, consumables, goods, equipment, services, and consultants (including associated fees and taxes).
- Hourly Paid Staff costs for occasional research assistance and clerical support.
- Research staff/Directly Incurred Salaried research and policy staff costs.

Specialist costs to make project activities more accessible that are not already covered by benefits or elsewhere institutionally **are also eligible**, such as:

- Costs for care of dependents where it is unavoidable.
- Costs to make adjustments within travel and accommodation bookings for staff who need them.
- Cost to make sure outputs are accessible (both for researchers and stakeholders, such as braille printed books or pamphlets).
- Costs of specialist contractors that are working on EDI supporting activities, such as audio transcription for events, etc.
- Costs to make events more accessible including specialist venues and supporting staff.

The following costs are **not eligible** under this scheme:

- Faculty salary/Directly allocated salaried staff costs.
- Collaborator and partner staff costs, and subawards.
- Indirect (overheads) and estates (space) charges of LSE and NYU or any other Partner and Collaborator.
- Open Access fees and article processing charges covered by the Open Access Fund
- DI teaching contract or hourly paid teaching costs are not eligible. No funding can be requested for visiting scholars, as those are unpaid affiliations.

Examples of permissible costs

- Research assistance, both hourly paid and salaried, which is linked to roles in the project.
- Staff time, for Directly Incurred staff, to undertake research, write up outputs and engage with partners and collaborators.
- Data collection/fieldwork in the UK, US and overseas including associated travel, expenses and service provision if this is being outsourced.
- Purchasing datasets for use in the research.
- Reasonable travel, subsistence and accommodation costs that conform with the cognizant institutions policies.

- Participant payments and/or incentives as part of formal surveys or for community groups and beneficiaries involved in the research.
- Consultancy services in the UK, US and overseas which must include applicable taxes and fees.
- Goods and services required from suppliers including surveys or transcription and translation services which must include applicable taxes and fees.
- Attendance at conferences, symposia and other networking and dissemination events, if integral to the proposed project.
- Costs of hosting events and other dissemination activities.
- Costs of software or licences required for development, research and collaboration.
- Small items of consumables.
- Other project specific costs, such as equipment (where it is directly linked to delivering project objectives).
- Costs of proof-reading and copy-editing manuscripts or grant proposals.
- Costs for publishing monographs or experimental publishing outputs.

Non-permissible costs include:

- Faculty salaries or faculty salary supplementation of any kind
- Indirect and overhead costs
- Course fees, stipends or scholarships for students
- Infrastructure and equipment purchases, such as computers, including laptops and basic computing facilities such as printers, word processing and other standard software
- Conference registrations unrelated to the dissemination of results
- Costs already incurred prior to submission of the proposal
- Subawards

Assessment Criteria

All applications will be peer-reviewed and evaluated based on the following criteria. A joint selection panel of academics from LSE and NYU review and decide on awarded projects.

Criteria	Seed Research Fund	Scoring Model
1	<p>Originality <i>The Panel will consider the originality of the seed research idea/research question, and its potential to contribute to the state of the art and break new ground.</i></p>	<p>4 – Outstanding 3 – Excellent 2 – Good 1 – Average</p>
2	<p>Significance <i>The Panel will consider the ambition and significance of the research idea. Why is this research important and timely? Why do we need it and how critical is the question it will answer?</i></p>	<p>4 – Outstanding 3 – Excellent 2 – Good 1 – Average</p>
3	<p>Implementation</p>	<p>4 – Outstanding 3 – Excellent</p>

	<i>Quality of the methodology and research design. The Panel will consider the scientific merit, rigour, and feasibility of the research method and implementation plan, the strength of the research design, feasibility and timeline of the project.</i>	2 – Good 1 – Average
4	Potential <i>The Panel will consider how the project, if funded, may: 1) result in external joint funding proposals, identifying potential funders or schemes; and/or 2) contribute high quality, peer-reviewed co-authored research papers for publication in top journals in the relevant field of research and/or high-quality policy-related papers; and/or 3) strengthen long-term academic collaboration between LSE and NYU.</i>	4 – Outstanding 3 – Excellent 2 – Good 1 – Average

Reporting:

Successful applicants will be required to submit a brief post-award report summarising the activities, achieved outcomes, and future collaboration plans. The International Strategy and Academic Partnerships (ISAP) Office at LSE and/or the NYU Office of Research Development and Partnerships may request additional updates after the final progress report as well to determine the impact of the funding.

Key dates

- Call opens: March 2025
- Letter of Intent/Expressions of Interest deadline: 25 April 2025 (4pm BST, 12pm EST)
- Applications close: 23 May 2025 (4pm BST, 12pm EST)
- Outcomes announced: by end of June 2025
- Projects commence: no later than 31 August 2025
- Projects complete: no later than 31 August 2026.

Contact:

For general scheme inquiries, LSE staff should contact **Global@lse.ac.uk**, and NYU staff should reach out to **Farooq Niazi (farooq.niazi@nyu.edu)**.

For assistance with budget costing, please contact the Global Research Partnerships & Alliances Manager at LSE (global@lse.ac.uk) at LSE and **Farooq Niazi (farooq.niazi@nyu.edu)** at NYU as soon as possible, and no later than **two weeks before the submission deadline**.