

# Research Awards Team

## Core services and indicative time frames

### We support:

- Externally funded research grants and contracts, meeting the HESA definition of research or those that have external reporting requirements
- HEIF and HEIF-related finances and project accounts
- Internal research support funded awards.

### Research Awards Team

### Academic unit/PI/Research team

### Support from other services departments

We work with you in collaboration throughout the duration of your research project. Whether you are recruiting staff, need advice on project finances, funder terms and conditions, how to claim your expenses or pay someone, or need advice on the general hurdles of managing a grant post award, our team has the expertise and experience to guide and support you.

These are the core or minimum levels of services and responsibilities we aim to deliver, recognising that some projects may need more (or even less) support than others.

Prior to accepting the award, investigators should discuss what levels of support, not covered below, are available to them in their academic unit. Where

additional support from the Research Awards Team is needed and can be accommodated within the team then this can be arranged.

Timeframes are indicative and may be influenced by several factors, such as current staffing levels, major reporting periods, year-end, reliance on others to provide us with information needed to complete tasks, etc.

### Time frame (based on working days)

