

LSE Sustainable Procurement Policy

The London School of Economics and Political Science (LSE) is the world's leading centre for social sciences.

The LSE

- Employs over 2,800 members of staff
- Educates around 9,300 full-time and 1,000 part-time students from over 140 countries
- Houses 3,479 students in 11 halls of residence across 5 London boroughs
- Manages another 28 buildings covering over 115,700 m² in Camden and the City of Westminster, including a nursery, 13 catering outlets, a world renowned library, a public house and a 27 acre sports ground in Surrey
- In keeping with a world-class organisation, the LSE has an Environmental Policy to minimise the environmental impact of all of its activities. One of the tenets of this Policy is to ensure that the School's annual spend on the procurement of goods and services is utilised in the most sustainable manner.

Sustainable procurement

Sustainable procurement is a process whereby organisations meet their needs for goods, services, works and utilities in a way that achieves value for money on a whole life basis in terms of generating benefits not only to the organisation, but also to society and the economy, whilst minimising damage to the environment

The School will:

1. Ensure procurement decisions take into account environmental, social and economic factors.
2. Ensure procurement decisions include consideration of whole life cost, energy consumption and disposal considerations.
3. Follow "reduce, re think, re use and re cycle" best practice.
4. Encourage small and medium enterprises (SMEs) and local suppliers to bid for suitable work.
5. Examine all of the School's non pay spend to identify high sustainability impact suppliers and, where feasible, reduce these impacts.

6. Assess and monitor key suppliers' sustainability performance before, during and after contract award.
7. Ensure that LSE staff (and their agents) involved in procurement decisions and contract management are properly and regularly appraised of and trained in sustainable procurement best practice.
8. Ensure that this policy and progress on its implementation is communicated within LSE and to external parties.
9. Appoint a sustainable procurement champion.
10. Comply with all applicable UK and EU procurement and environmental legislation.

Review schedule

Review interval	Next review due by	Next review start

Version history

Version	Date	Approved by	Notes

Links

Reference	Link

Contacts

Position	Name	Email	Notes

Communications and Training

Will this document be publicised through Internal Communications?	Yes/ No
Will training needs arise from this policy	Yes/ No
If Yes, please give details	